Received Planning Division 12/13/2023



Exhibit C: Pre-Application Conference Notes



September 11, 2023

AKS Engineering & Forestry, LLC Attn: Glen Southerland 12965 SW Herman Road, Suite 100 Tualatin, OR 97062

Subject: Pre-Application Summary Notes for Tualatin Hills Park & Recreation District (THPRD) Willow Creek Greenway

Dear Glen Southerland,

Thank you for attending the Pre-Application Conference held on August 23, 2023. We are pleased to provide you with the following notes prepared in response to your proposal.

Comments prepared by staff are reflective of the proposal considered at the Pre-App. A copy of your proposal was also sent to other members of staff who did not attend the Pre-App. Please feel free to contact anyone who provided comments. Contact names, telephone number and e-mail addresses are listed herein.

Following every Pre-App, staff understands that there may be changes to the plan or use considered. If these changes effectively re-design the site plan or involve a change to a use not discussed, please be advised that such change could require different land use application(s) than were identified by staff at the Pre-App. It's also possible that different issues or concerns may arise from such change. In these cases, we highly encourage applicants to request a second Pre-App for staff to consider the change and provide revised comments accordingly.

In part, the Pre-App is intended to assist you in preparing plans and materials for staff to determine your application(s) to be "complete" as described in Section 50.25 of the City Development Code. For your application(s) to be deemed complete on the first review, you must provide everything required as identified on the Application Checklist(s) (provided at the Pre-App) in addition to any materials or special studies identified in the summary notes hereto. If you have questions as to the applicability of any item on the checklist(s) or within this summary, please contact me directly.

On behalf of the staff who attended the Pre-App, we thank you for sharing your proposal with us. Please do not hesitate to contact us if you have any questions.

Sincerely,

Lina Smith Associate Planner Mobile: (971) 313-4244

E-mail: lsmith@beavertonoregon.gov

PRE-APPLICATION CONFERENCE **MEETING SUMMARY NOTES**

Prepared for

THPRD Willow Creek Greenway PA2023-00502

The following pre-application notes have been prepared pursuant to Section 50.20 of the Beaverton Development Code. All applicable standards, guidelines and policies from the City Development Code, Comprehensive Plan and Engineering Design Manual and Standard Drawings identified herein are available for review on the City's web site at: www.beavertonoregon.gov. Copies of the Development Code and Comprehensive Plan are also available for review at the City's Customer Service Kiosk located within the Community Development Department. Copies of these documents are also available for purchase.

The following is intended to identify applicable code sections, requirements and key issues for your proposed development application. Items checked are to be considered relevant to your proposed development.

PRE-APPLICATION CONFERENCE DATE: August 23, 2023

PROJECT INFORMATION:

Project Name: **THPRD Willow Creek Greenway**

Project Description: Reconstruct and realign boardwalk trail at Willow Creek Greenway. Remove and

replace pedestrian access paving in southern portions of site that connect to NW Jeffrey Place and NW 161st Place. Remove Significant Grove Trees and Community

Trees.

THPRD Property/Deed Owner:

> Attn: Rene Brucker 15707 SW Walker Road Beaverton, OR 97006

Site Address: No Address

Tax Map and Lot: 1N132BC03001

Residential Mixed B (RMB) Zonina:

Comp Plan Designation: Lower Density Neighborhoods (LDN)

Site Size: Approximately 5.87 acres

APPLICANT INFORMATION:

AKS Engineering & Forestry, LLC Applicant's Name:

Attn: Glen Southerland

12965 SW Herman Road, Suite 100

Tualatin, OR 97062

Phone / Email: 503-563-6151 / southerlandg@aks-eng.com **PREVIOUS LAND USE HISTORY:** The subject site was platted as a tract conveyed to THPRD as part of the Waterhouse Subdivision in 1984. The site was then annexed into the City of Beaverton in 1985 (Metro Proposal No. BC2115). To obtain a copy of the annexation record, please use the Metro Annexation Search Tool: https://www.oregonmetro.gov/library/annexation-search-tool

SECTION 50.25 (APPLICATION COMPLETENESS):

The completeness process is governed by Section 50.25 of the Beaverton Development Code (BDC). The applicant is encouraged to contact staff to ask questions or request clarification on any items referenced in the pre-application conference notes or application checklists. In addition, the applicant should be aware that staff is not obligated to review any material submitted 14 days or later from the time the application has been deemed "complete" that is not accompanied with a continuance to provide staff the necessary time to review the new material.

APPLICATION FEES:

Based on the plans and materials provided, the identified application fees (<u>land use only</u>) are as follows. The City charges a 5% technology fee in addition to the base application fees. Projects that require multiple applications that are reviewed concurrently per BDC 50.15.3 shall be charged 100% of the highest application fee, and 75% of the remaining application fees. The fees below do not include the technology fee or the application bundling fee reduction but are the independent application fees. The Planning Division Fee Schedule can be found on our website: https://www.beavertonoregon.gov/777/Applications-Fees-Brochures

Application Type	Fee
Design Review Three (Type 3)	1.25% of Project Value Minimum: \$10,806 Maximum: \$29,176
Tree Plan Two (Type 2)	\$5,403

^{*} See <u>Key Issues/Considerations</u> for description of applications and associated process. <u>Application fees may</u> be subject to increase. The fees in effect at the time a complete application is received will control.

SECTION 50.15 (CLASSIFICATION OF APPLICATIONS):

Applications are subject to the procedure (Type) specified by the Beaverton Development Code. Per Section 50.15.3 of the Code, when an applicant submits more than one complete application for a given proposal, where each application addresses a separate set of code requirements and the applications are subject to different procedure types, all of the applications are subject to the procedure type of the application which requires the broadest notice and opportunity to participate. For example, a Type 2 application will be consolidated with a Type 3 application for the same proposal on the same site, in which case, the Type 2 application will be reviewed by the decision making authority of the Type 3 application. The decision making authority's action on the Type 2 application will be based on the approval criteria governing the Type 2 application.

SECTION 50.30 (NEIGHBORHOOD REVIEW MEETING):

The proposal meets the thresholds for a Type 3 Procedure, and a Neighborhood Review Meeting *is required*.

The subject site is located in the **Five Oaks/Triple Creek Neighborhood Advisory Committee (NAC).** Contact: David Kamin, Chair at davidk@johnlscott.com.

For meetings held at the NAC, staff recommend that a separate sign-in sheet be provided. Note that after the neighborhood meeting, summary of the meeting along with a copy of your sign-in sheet is to be mailed to the NAC contact above. The City also requests that the summary of the meeting and sign-in sheet is also sent to: City of Beaverton, Neighborhood Program, P.O. Box 4755, Beaverton, OR 97076 or emailed to: neighbormail@beavertonoregon.gov

Instructions for conducting or attending Neighborhood Review Meetings can be found in BDC Section 50.30 and in the following link:

https://content.civicplus.com/api/assets/3f3dbebe-bd25-4ed6-8102-2d198238db25?cache=1800

The Request for Neighborhood Meeting Labels Form can be found in the following link: https://content.civicplus.com/api/assets/1a02c228-0536-4277-8039-89550c936e56?cache=1800 The completed form can be submitted to planningplansubmit@beavertonoregon.gov.

CHAPTER 20 (LAND USES) & CHAPTER 30 (NONCONFORMING USES):

Zoning: Residential Mixed B (RMB)

Public Parks, Parkways, Playgrounds, and Related Facilities are a Conditional Use in the RMB zone (BDC 20.05.20). There is no existing Conditional Use Permit on file for the subject site; however, city records show the subject site was platted as a tract conveyed to THPRD in 1984 and then annexed into the City of Beaverton in 1985. Accordingly, the site is subject to BDC 30.35 which states, "A use that was permitted before this ordinance required a Conditional Use Permit shall not be deemed a nonconforming use despite the failure to obtain a Conditional Use Permit, but shall without further action be considered a conforming use." Accordingly, based on the applicant's proposal, staff finds that a New Conditional Use application is not required.

CHAPTER 40 (PERMITS & APPLICATIONS):		
Facilities Review Committee review required?	Yes	No

<u>Please Note</u>: Applicant's written response to Section 40.03 (Facilities Review) should address each criterion separately. If response to criterion is "Not Applicable", please explain why the criterion is not applicable. For Section 40.03, Critical and Essential Facilities are defined (Chapter 90) in the following way:

<u>Facilities, Critical.</u> [ORD 4224; September 2002] For the purposes of Facilities Review critical facilities and services shall include potable and non-potable public water, public sanitary sewer, storm water drainage, treatment, and detention, transportation, and fire protection. For the purposes of floodplain regulation and building construction hazard designations, critical facilities are defined as hospitals, significant medical care facilities, fire stations, police stations, storage of critical records, emergency community shelters, emergency operation centers, emergency management offices, and similar facilities.

<u>Facilities, Essential.</u> [ORD 4224; September 2002] Essential facilities and services shall include schools, transit improvements, police protection, and on-site pedestrian and bicycle facilities in the public right-of-way. The applicant's written responses to Section 40.03 should states how all critical and essential services will serve the site, proposed or existing.

Applicable Application Type(s):

	Application Description	Code Reference	Application Type
1.	Design Review Three	40.20.15.3.C	Type 1 Type 2 Type 3 Type 4
2.	Tree Plan Two	40.90.15.2.C	Type 1 Type 2 Type 3 Type 4

<u>Comments</u>: In order for your application(s) to be deemed complete, a written statement is necessary, supported by substantial evidence in response to all applicable approval criteria. Specifically, your application narrative(s) will need to explain <u>how and why</u> the proposed application meets the applicable approval criteria for the land use applications identified above. Approval criteria and development regulations in effect at the time an application is received will control. Approval criteria and development regulations are subject to change.

CHAPTER 60 (SPECIAL REGULATIONS):

The following special requirements when checked are a special requirements in the preparation of written and p	pplicable to your development. You should consult these plan information for a formal application:
Section 60.05 (Design Review Principles Standards and Guidelines)	Section 60.07 (Drive-Up Window Facilities)
Section 60.10 (Floodplain Regulations)	Section 60.15.10 (Grading Standards)
Section 60.20 (Mobile & Manufactured Home Regulations)	Section 60.25 (Off-Street Loading)
Section 60.30 (Off-Street Parking)	Section 60.33 (Park and Recreation Facilities)
Section 60.35 (Planned Unit Development)	Section 60.40 (Sign Regulations)
Section 60.45 (Solar Access Protection)	Section 60.50 (Special Use Regulations)
Section 60.55 (Transportation Facilities)	Section 60.60 (Trees and Vegetation)
Section 60.65 (Utility Undergrounding)	Section 60.67 (Significant Natural Resources)
Section 60.70 (Wireless Communication)	

<u>Comments</u>: For the application(s) to be deemed complete, written analysis will need to identify and explain how the proposal meets all applicable provisions/requirements as checked above.

^{*} See <u>Key Issues/Considerations</u> for description of applications and associated process.

OTHER DEPARTMENT/AGENCY CONTACTS:

Your project may require review by other City departments and outside agencies. Please plan to contact the following staff persons at the City of Beaverton or other agencies when their name is checked. In some instances, some or all of these staff persons may submit written comments for the pre-application conference. These comments may be discussed at the pre-application conference and will be attached to this summary:

Recommended contact for further information if checked	management within Washington County in coordination with the City of Beaverton. CWS also conducts environmental review for proposed development projects that are located in proximity to sensitive areas (generally wetlands, riparian areas and stream corridors). Staff recommends that applicants contact CWS staff as early as possible in order to obtain a Service Provider Letter (SPL). For many development permits, the SPL is required before the application is determined to be complete (BDC 50.25.1.F) which starts the Beaverton land use review processes. CWS environmental regulations are explained in Chapter 3 of the Design and Construction Standards at: www.cleanwaterservices.org/permits-		
	If no sensitive areas exist on or within 200 feet of the project site, CWS can also issue a statement indicating no sensitive areas exist which the City will also accept as documentation under Section 50.25.1.F. To start the environmental review process and obtain a SPL, complete the pre-screening-site assessment form . Please visit this website for more information about CWS environmental review: http://cleanwaterservices.org/permits-development/step-by-step-process/environmental-review/		
	Carl Werner, Building, City of Beaverton (503) 526-2472 / cwerner@beavertonoregon.gov No written comments provided to date / not expected.		
	Hunter Jin, Site Development, City of Beaverton (503) 526-2626 / hjin@beavertonoregon.gov Written comments attached.		
	Kate McQuillan, Transportation, City of Beaverton (503) 526-2427 / kmcquillan@beavertonoregon.gov Written comments attached.		
	Kimberlee McArthur, Floodplain Manager, City of Beaverton (503) 526-2524 / kimberleemcarthur@beavertonoregon.gov No written comments provided to date / not expected.		
	Jered Lane, Arborist, City of Beaverton (503) 526-2237 / jlane@beavertonoregon.gov Does not recommend removing Ash trees in advance of this project to deal with		
	Emerald Ash Borer. Please contact to further discuss treatment options. Naomi Vogel, Washington County (503) 846-7639 / naomi_vogel@washingtoncountyor.gov No written comments provided to date / not expected.		

KEY ISSUES/CONSIDERATIONS:

Staff has identified the following key development issues, or design consideration or procedural issues that you should be aware of as you prepare your formal application for submittal. The identification of these issues or considerations here does not preclude the future identification of other key issues or considerations:

1. **DESIGN REVIEW THREE (BDC 40.20.15.3):** Although it appears the applicant's proposal meets Design Review Two Threshold #10 for the new construction of a permanent structure that has a footprint greater than 1,000 square feet, during the pre-application conference, the applicant and city staff identified Design Guidelines that will need to be addressed with this application. Accordingly, because the applicant must respond to Design Guidelines (instead of the corresponding Design Standards), the proposal meets Design Review Three Threshold #9.

Based on the submitted pre-application conference materials, city staff has identified the following Design Standards and Guidelines as applicable to this proposal. Please note this is not an exhaustive list and the applicant should review all Design Standards and Guidelines in BDC Section 60.05:

- Design Standards:
 - o 60.05.20.1 Connections to the public street system
 - o 60.05.20.3 Pedestrian circulation
 - o 60.05.25.5 Minimum landscape requirements for non-residential developments
 - 60.05.25.10 Minimize significant changes to existing on-site surface contours at residential property lines
 - o 60.05.25.12 Natural areas
- Design Guidelines:
 - o 60.05.45.11 Landscape buffering and screening: The Landscaping Design Standards in 60.05.25.13 and Table 60.05-2 require a 20' buffer landscaped to a B3 standard along the site's northern property lines (where it abuts commercial and industrial zones), a 5' buffer landscaped to a B3 standard along the southern property lines (where it abuts existing residential homes), and a 10' buffer landscaped to a B1 standard along the northeast property lines that abut the public rights of way (located across the street from commercial and industrial zones).
 - The applicant may be eligible for an exemption to these standards due to existing natural features. Please review 60.05.25.13.A.4 for more information.
 - If the applicant is unable to comply with all these buffer standards, then staff recommends responding to the corresponding Landscape Design Guideline.
 - 60.05.50 Lighting Design Guidelines: The Lighting Design Standards in 60.05.30 require minimum lighting levels for the site. Since the applicant is not proposing to provide any onsite lighting, the applicant should respond to the corresponding Lighting Design Guidelines.
- 2. TREE PLAN TWO (BDC 40.90.15.2): The site contains a Significant Grove and Community Trees (on-site trees that are located outside of the Significant Grove). The applicant proposes to remove multiple on-site trees and the proposal meets Tree Plan Two Thresholds #1 and #3. Please refer to BDC Section 60.60 for information regarding tree removals and mitigation. The applicant can submit a GIS Data Request for tree information from this website: https://beavertonoregon.gov/637/GIS-Data-Request
- 3. **WETLAND DELINEATION:** The subject site contains wetlands that were last delineated in 2010. The Department of State Land (DSL) wetland delineation concurrences are attached for reference; however, the applicant will be required to have the wetlands professionally delineated for this project. The wetland exhibit should be created by a licensed professional of record such as an engineer or a surveyor.
- 4. <u>FLOODWAY & FLOODPLAIN:</u> City maps show the site is in the FEMA floodway and floodplain. Floodplain Manager Kimberlee McArthur (503-526-2524 or <u>kimberleemcarthur@beavertonoregon.gov</u>) reviewed the applicant's materials and had no objections to the proposal.
- 5. <u>SERVICE PROVIDER LETTERS (SPLs):</u> The City of Beaverton requires SPLs from special districts who provide services to the subject site. SPLs are required prior to your application being deemed complete in the land use process. City staff has identified the following SPLs as applicable to your proposal:

- **a.** <u>Clean Water Services (CWS):</u> All development within the City requires a CWS SPL for environmental review. Please visit this website for more information: http://cleanwaterservices.org/permits-development/step-by-step-process/environmental-review/
- b. <u>Tualatin Valley Fire & Rescue (TVF&R)</u>: TVF&R requires a SPL to address fire code issues related to development. The SPL form can be found at the following link: https://www.tvfr.com/FormCenter/Public-Records-7/Service-provider-letter-for-city-of-Beav-62
- 6. **SYSTEM DEVELOPMENT CHARGES (SDCs)**: The Washington County Transportation Development Tax (TDT) will be due for developments prior to issuance of building permits, in addition to other SDCs. The SDCs are not assessed or evaluated through the land use application process.

The TDT is based on the estimated traffic generated by each type of development. The TDT is collected prior to the issuance of a building permit; or in cases where no building permit is required (such as for golf courses or parks), prior to final approval of a development application.

To estimate the TDT, please use Washington County's Self-Calculation Form: https://www.washingtoncountyor.gov/lut/planning/tdt-transport-system-develop-charges

For more information regarding the TDT, please contact City of Beaverton Transportation Engineer Jabra Khasho at (503) 526-2221 or ikhasho@beavertonoregon.gov.

Please review this website for information regarding other applicable system development fees, such as fees for sanitary sewer, storm sewer, water, and parks; the Metro Construction Excise Tax; and the School District Construction Excise Tax: https://www.beavertonoregon.gov/798/Development-Charges. For more information, please contact the Building Division at cddmail@beavertonoregon.gov.

7. **BEAVERTON ELECTRONIC PERMITTING SYSTEM (BEPS):** Effective April 3, 2023, all new Land Use Applications must be submitted through BEPS (https://prod.buildinginbeaverton.org/), which includes 24/7 access to an online portal with comprehensive project tracking and the ability to pay fees online. For more information, including instructions, visit: https://www.beavertonoregon.gov/1543/Electronic-Permitting-System



City of Beaverton Community Development Department Site Development Division 12725 SW Millikan Way 4th Floor Beaverton, OR 97076

Tel: (503) 350-4021 Fax: (503) 526-2550 www.BeavertonOregon.gov

PRE-APPLICATION CONFERENCE MEETING SUMMARY

Site Development & Engineering

Project Name: THPRD Willow Creek Greenway

Pre-Application Conference Number: PA2023-00502

Date: August 23, 2023

Prepared by: Hunter Jin - Site Development Division

Ph: (503) 526-2626 **Fx:** (503) 526-2550 **Email:** hjin@BeavertonOregon.gov

General Notes:

This development shall be in compliance with the City of Beaverton and Clean Water Services standards in place at the time of site development permit application. Please refer to City Engineering Design Manual (EDM) for <u>site plan submittal requirements</u>. Site plans will need to be on 22x34-inch sheets. The project was reviewed for compliance with City of Beaverton (COB) 2019 EDM and the 2019 R&O 19-22 Clean Water Services (CWS) Design & Construction Standards (DCS).

Developments and other activities which create or modify 1,000 square feet or greater of impervious surface are required to provide stormwater management. A storm water report prepared by a professional civil engineer may required with this application and will need to document how the proposal will provide water quantity control for conveyance capacity (CWS DCS Section 4.02), hydromodification (CWS DCS 4.03) and water quality (CWS DCS Section 4.04) Additional standards are outlined in City EDM Section 530 for surface water management design standards and CWS DCS Section 4.08. Please refer to Table 530.1 of EDM for facility order of preference. LIDA are summarized in CWS DCS Table 4-3 and sizing per Section 4.08.4.

City of Beaverton sanitary sewer and storm drainage are in the vicinity of this project. Both pedestrian paths on Jeffery Pl and 161st Pl have City storm drainage and sanitary sewer lines running underneath them. The question regarding coordination of a storm repair project at the existing storm outfall has been forwarded to Public Works Engineering.

Tualatin Valley Fire and Rescue (TVFR) is the fire district, see next page for contact information. A permit may be required.

A Clean Water Services (CWS) Pre-screen or Service Provider Letter (SPL) will be required with the land use application (see contact information on next page).

A professional surveyor will need to document where existing utility lines and any easement limits are in relation to property boundaries. Proposed relocations of any public utilities and easements will need to be shown with the Land Use application. Please note that no permanent structures

including building footings, doors swinging out and roof eaves can encroach into existing public utility systems and associated easements.

With any frontage improvements/dedication, per EDM Section 130, the minimum width for a Public Utility Easement (PUE) shall be 8 feet. The PUE shall be located along all property lines adjacent to public rights-of-way. The City may require a larger PUE in commercial and industrial areas and where right-of-way widths are sub-standard. SWM facilities, including side slopes, retaining walls, perimeter fencing (when required) and all associated structures, shall not be installed within a PUE. Meter boxes or other public water infrastructure shall not be located in a PUE.

With any frontage improvements street tree plantings and any storm water facility plantings must be shown with the land use application and must be per jurisdictional approved planting lists.

Per Beaverton development code 60.65, any affected overhead utilities, as well as new connections into the site must be placed underground.

Floodplain regulations are found in Chapter 60 of the City Development Code, Chapter 9.05 of the City Code, and Chapter 5, Section 5.10 of CWS DCS. Contact information for the City Floodplain Manager has been provided below.

Survey datum information on site plans must be documented with the land use application. Within the floodplain, the flood conveyance and storage of the site at each 1-foot contour must be preserved or enhanced with a zero-rise certification by a registered professional engineer.

Resources:

• For more detailed information regarding existing utilities, topography, and geological information necessary for preparation of various applications submit asbuilt request online at:

https://apps2.beavertonoregon.gov/CO/publicworks/asbuiltrequestform.aspx

Permits & approvals identified as likely to be needed with this development:

City of Beaverton permit- Engineering Site Development, Engineering Grading,

FC-**Right of Way**

Contact: Site Development Division at (503) 350-4021 or

 Site Development permit may be triggered depending on impervious impacts.
 Otherwise, the reconstruction of the pedestrian paths can be done under a Grading and/or City ROW Permit.

City of Beaverton Building permit

☑

Contact: Building Division at (503) 526-2493

	Contact Building Division for Floodplain issues:			
	City Floodplain Manager: Kimberlee McArthur			
	(kimberleemcarthur@beavertonoregon.gov)			
\boxtimes	Must underground all utilities (PGE, communications etc.) to site as well as any			
	affected overhead utilities.			
	City of Beaverton utility system & SPL's			
	Contact: Engineering at (503) 526-2269 or engineering@beavertonoregon.gov			
	Tualatin Valley Fire and Rescue - Permit			
	Contact: DFM Jeremy Foster at (503) 259-1414 or <u>Jeremy.Foster@tvfr.com</u>			
	Please contact Jeremy Foster to determine TVF&R Requirements			
	Clean Water Services District			
	Contact: Lindsey Obermiller at (503) 681-3653 or email			
_	<u>SPLReview@cleanwaterservices.org</u>			
	 Additional environmental permits/requirements may apply 			
	depending on outcome of CWS Pre-Screen.			
	Oregon Department of Environmental Quality			
	 ■ Standard erosion control for sites less than 1 acre per CWS standard 			
	drawing no. 945			
	US Army Corps of Engineers			
	Contact: Michael LaDoucer at (503) 808-4337 or email			
	Michael.a.ladouceur@usace.army.mil			
	Additional environmental permits/requirements may apply depending on			
	outcome of CWS Pre-Screen.			
	Oregon Department of State Lands			
	Contact: Russ Klassen at (503) 986-5244			
	Additional environmental permits/requirements may apply depending on			
	outcome of CWS Pre-Screen.			
	Submit City of Beaverton Stormwater Management Worksheet			
	Applies if a full Site Development is required. Not required for a Grading			
	permit			

Storm water facilities required

- 🛛 Quantity Control for Conveyance Capacity
- 🛮 Hydromodification
- 🛛 Quality Treatment

The engineer of record can request fee in lieu for hydromodification and quality treatment if development meets criteria set forth in CWS DCS Section 4.03.7.a and 4.04.2.a and City EDM Section 530.1.A.4.

Payment of credit against SWM SDC for detention facilities is covered in CWS DCS Section 4.02.1.c.

- Stormwater facilities/improvements will be required if a full Site
 Development Permit is triggered (1,000 SF of new and/or modified impervious area).
- Maintenance may be exempt from Site Development Permit/Stormwater requirements. See CWS D&C Manual Section 1.03.15.b.4



TRANSPORTATION NOTES FROM PRE-APPLICATION MEETING Community Development Department

Project Name: THPRD Willow Creek Greenway

Pre-Application Conference #: PA2023-00502

Date: September 1, 2023

Applicant: Rene Brucker, THPRD

Glen Southerland, AICP, AKS Engineering & Forestry, LLC, Applicant's Representative

Project Planner: Lina Smith, Associate Planner

Notes prepared by: Kate McQuillan, AICP, Senior Planner

🆀 (503) 526-2427 🖂 kmcquillan@beavertonoregon.gov

These comments are based on the information provided at the **8/23/23 Pre-Application Conference Meeting**. The summary notes below are to highlight key transportation issues that need to be addressed in any future land use applications for the discussed proposal. Any proposed development and its associated transportation impacts shall be in compliance with the City of Beaverton's Transportation System Plan (TSP) and the Engineering Design Manual 2019 (EDM) in addition to all applicable sections of the Beaverton Development Code (BDC).

GENERAL NOTES

The pre-application conference discussed a proposal for the Tualatin Hills Parks and Recreation District to replace the existing network of boardwalks as they are at the end of their service life. The City's Engineering Design Manual Standard Drawing 700 for a typical shared use path requires a minimum of 10-feet width plus additional shy distance. This proposal will be required to either meet the City's adopted standard for a shared use path, or must obtain an approved Engineering Design Exception Requestion through the City's Public Works Department. Additionally, the City will require a Right of Way Permit for any work replacing where the trails meet public rights of way at NW 158th Avenue, NE 161st Place, and NW Jeffrey Place. Improvements made within the public right of way shall meet the City's adopted street standards.

REQUIREMENTS TO BE ADDRESSED

Right of Way Dedication

Right of way dedication is not anticipated at this time.

Traffic Impact Analysis

Based on the size and impact of the proposal, a Traffic Impact Analysis is not required for land use application submittal.

Frontage Improvements

Replace any substandard curb ramps along the site's frontage(s) of abutting public streets to be in compliance with the Americans with Disabilities Act and the EDM Section 210.23.

Off-Street Loading Requirements

☑ Off-street loading requirements are not applicable at this time.

Off-Street Parking (Vehicles and Bicycles)

☑ Off-street parking requirements are not applicable at this time.

Bicycle and Pedestrian Circulation

Bicycle and pedestrian circulation requirements do not apply.

Access / Driveways

 \square There are no access requirements identified at this time.

ADDITIONAL APPLICATIONS

Sidewalk Design Modification

If the minimum sidewalk standards cannot be met due to topographic issues, physical conditions, or environmental conditions, the applicant may choose to pursue a Sidewalk Design Modification, a Type-1 land use application (see BDC Section 40.55). This land use application requires that the applicant demonstrate approval criteria can be met. Without meeting the approval criteria, the standard sidewalk standards shall apply.

Design Exception Request

Applicants may submit a one-time request for a Design Exception to the Engineering Design Manual are made to the City's Public Works Engineer Department (EDM Section 160). The application form and instructions can be found on the Public Works website at: https://www.beavertonoregon.gov/234/Design-Exceptions-Revisions-Appeals

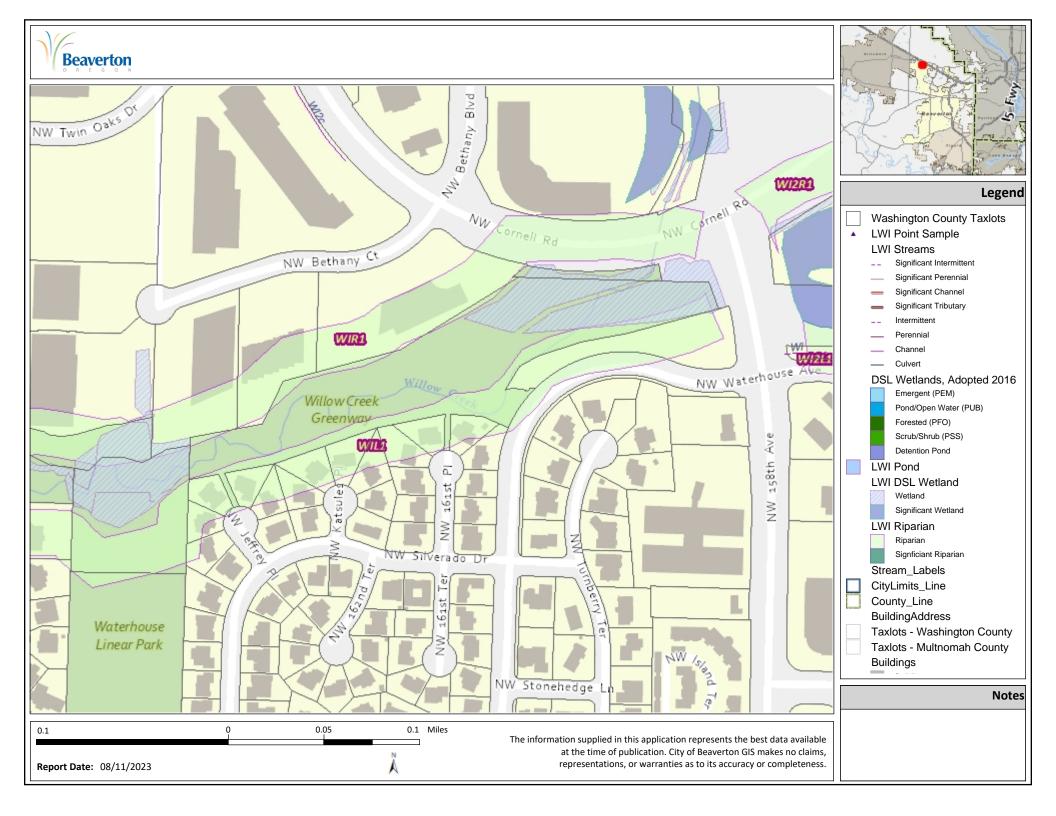
SYSTEM DEVELOPMENT CHARGES

Washington County Transportation Development Tax (TDT) will be due for developments prior to issuance of building permits; or in cases where no building permit is required (such as for golf courses or parks), prior to final approval of a development application.

The TDT is based on the estimated traffic generated by each type of development. To estimate the tax please use Washington County's TDT Self Calculation Form: www.co.washington.or.us/LUT/Divisions/LongRangePlanning/PlanningPrograms/Transportation Planning/transportation-development-tax.cfm). For more information please contact Jabra Khasho, City of Beaverton Transportation Engineer, at (503) 526-2221 or ikhasho@BeavertonOregon.gov.

OTHER REVIEWING TRANSPORTATION AGENCIES

WASHINGTON COUNTY - The proposed development has frontage on NW 158th Ave which is maintained by Washington County. The County may have additional requirements or permits. Please contact Naomi Vogel at (503) 846-7639, or Naomi Vogel@co.washington.or.us.





Department of State Lands

775 Summer Street NE, Suite 100 Salem, OR 97301-1279 FAX (503) 378-4844 www.oregonstatelands.us.

September 29, 2006

State Land Board

Dan Brown Washington County Department Land Use and Transportation

Bill Bradbury 1400 SW Walnut, MS 18 Hillsboro, Oregon 97123-5625

Theodore R. Kulongoski Governor

Secretary of State

Randall Edwards State Treasurer

Re:

Wetland Delineation Report for NW Cornell Road Improvements. Washington County; T1N R1W Sec. 30, 31, and 32, Portions of Multiple Tax Lots between NW Evergreen Parkway and NW 158th Avenue along NW Cornell Road; WD #06-0140

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Dear Mr. Brown:

The Department of State Lands has reviewed the wetland delineation report prepared by W&H Pacific for the site referenced above. Based on the information presented in the report, my site visit on September 26, 2006, and additional information submitted upon request, we concur with the wetland and waterway boundaries as mapped on Sheets 1 through 6 of the report. Within the study area, 9 wetlands and 2 waterways were identified, totaling 8.8 acres. These wetlands and waterways, that include segments of Bronson and Willow Creek, are subject to the permit requirements of the state Removal-Fill Law. A state permit is required for fill or excavation of 50 cubic yards or more in a wetland area or below the ordinary high water line of a waterway (the 2 year recurrence interval flood elevation, if OHWL cannot be determined).

This concurrence is for purposes of the state Removal-Fill Law only. Federal or local permit requirements may apply as well. The Army Corps of Engineers will review the report and make a determination of jurisdiction for purposes of the Clean Water Act at the time that a permit application is submitted. We recommend that you attach a copy of this concurrence letter to both copies of any subsequent joint permit application to speed application review.

Please be advised that state law establishes a preference for avoidance of wetland impacts. Because measures to avoid and minimize wetland impacts may include reconfiguring parcel layout and size or development design, we recommend that you work with Department staff on appropriate site design before completing the city or county land use approval process. The resource coordinator for this site is Ellie Larsen at extension 231.

This concurrence is based on information provided to the agency. The jurisdictional determination is valid for five years from the date of this letter, unless new information necessitates a revision. Circumstances under which the Department may change a determination and procedures for renewal of an expired determination are found in OAR 141-090-0045 (available on our web site or upon request). The applicant, landowner, or agent may submit a request for reconsideration of this determination in writing within 60 calendar days of the date of this letter.

Thank you for having the site evaluated. Please phone me at extension 232 if you have any questions.

Sincerely,

Peter Ryan, PWS Wetland Specialist

Approved by Janet C. Morlan, PWS

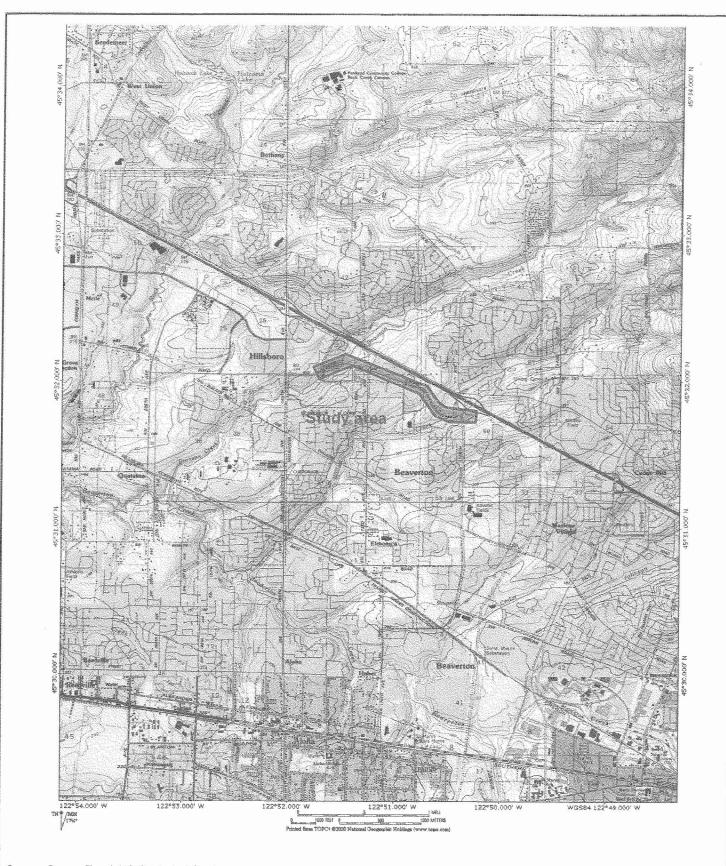
Wetlands Program Manager

CC: Phil Quarterman, W&H Pacific

City of Beaverton Planning Department (Maps enclosed for updating LWI)

Kathryn Harris, Corps of Engineers Damon Reische, Clean Water Services

Ellie Larsen, DSL (* 145 st. dr. 1115) in the first of the second of the life is the second of the s Ellie Larsen, DSL



Source: Oregon Topo! US Geological Service

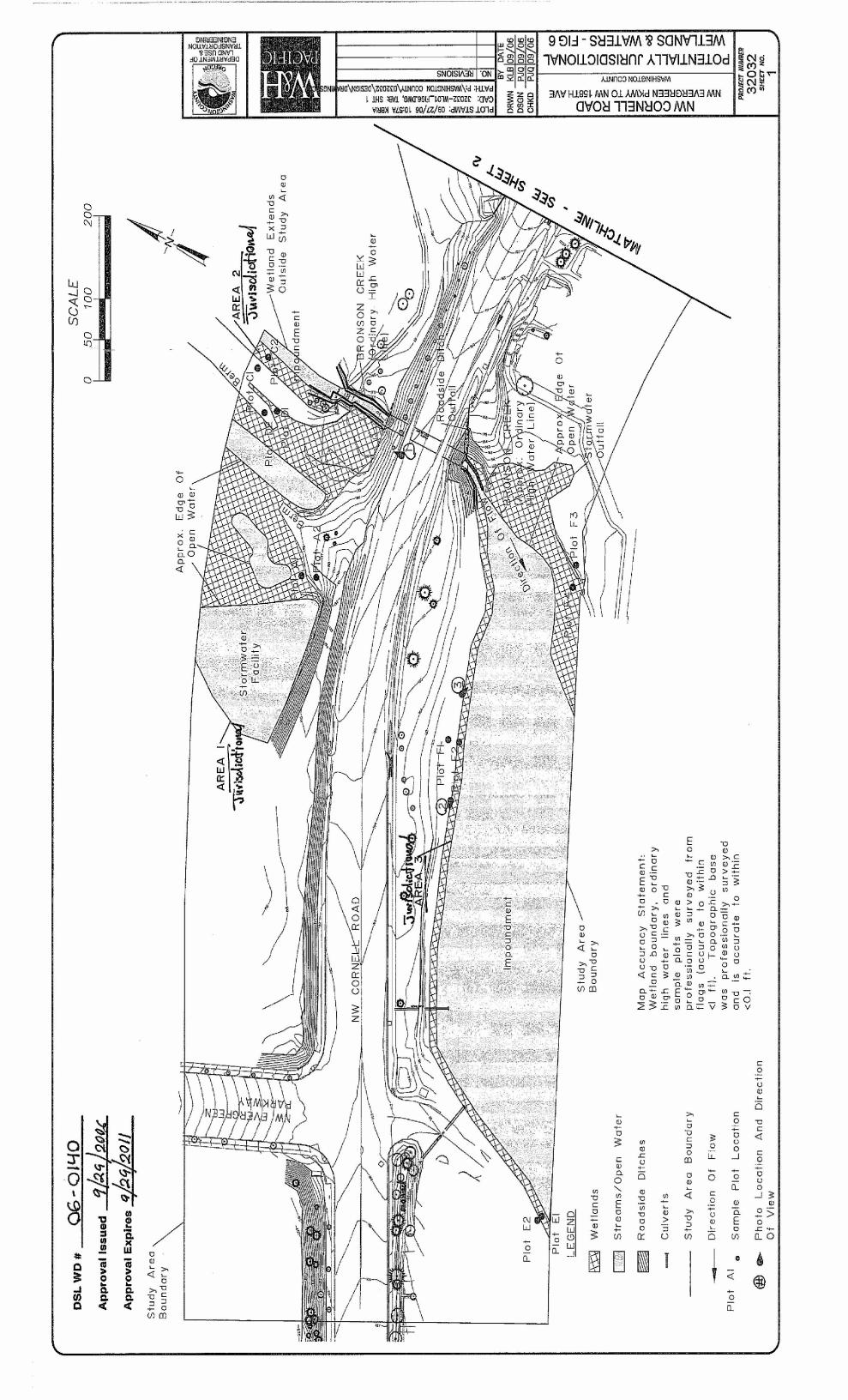


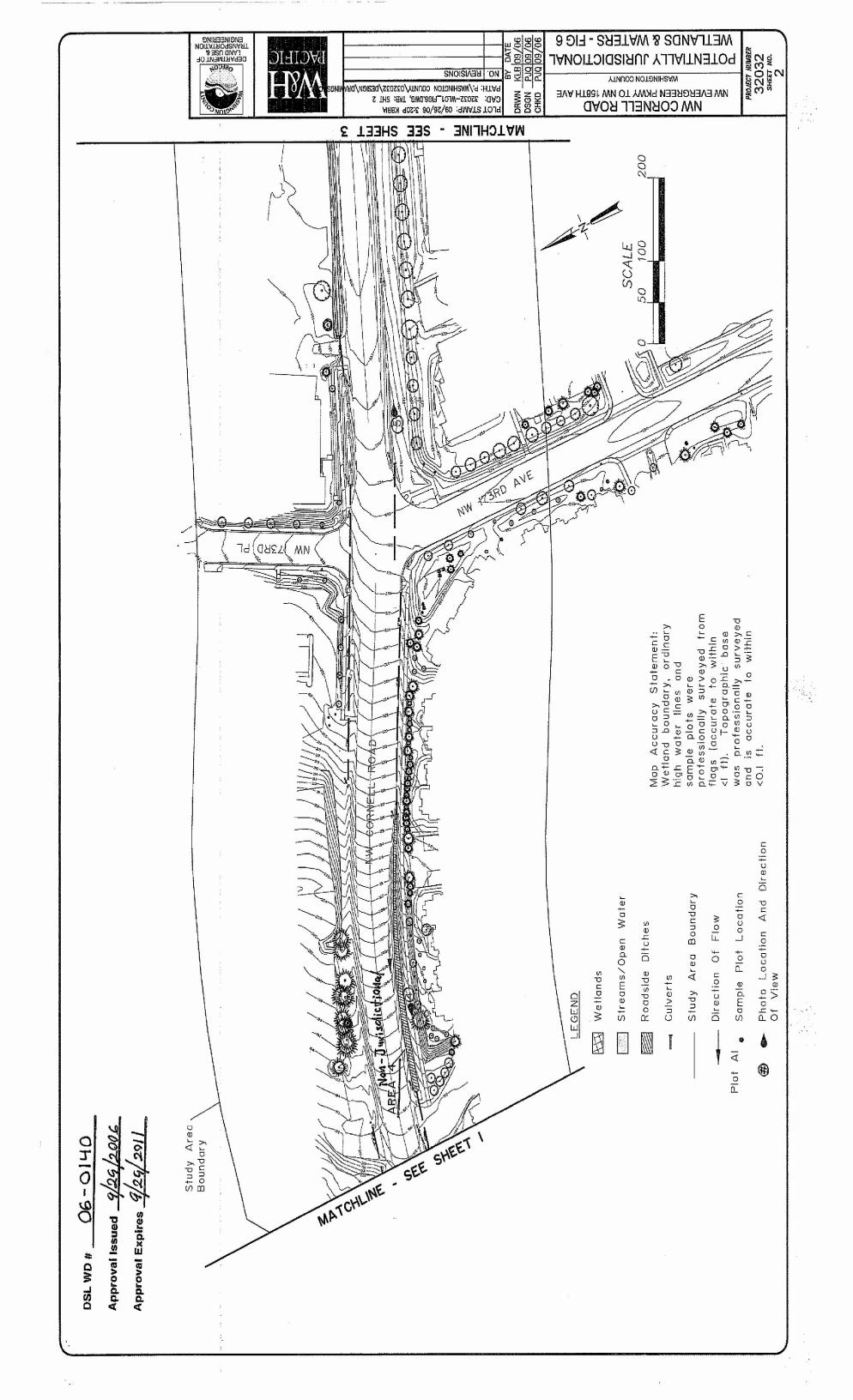
VICINITY MAP

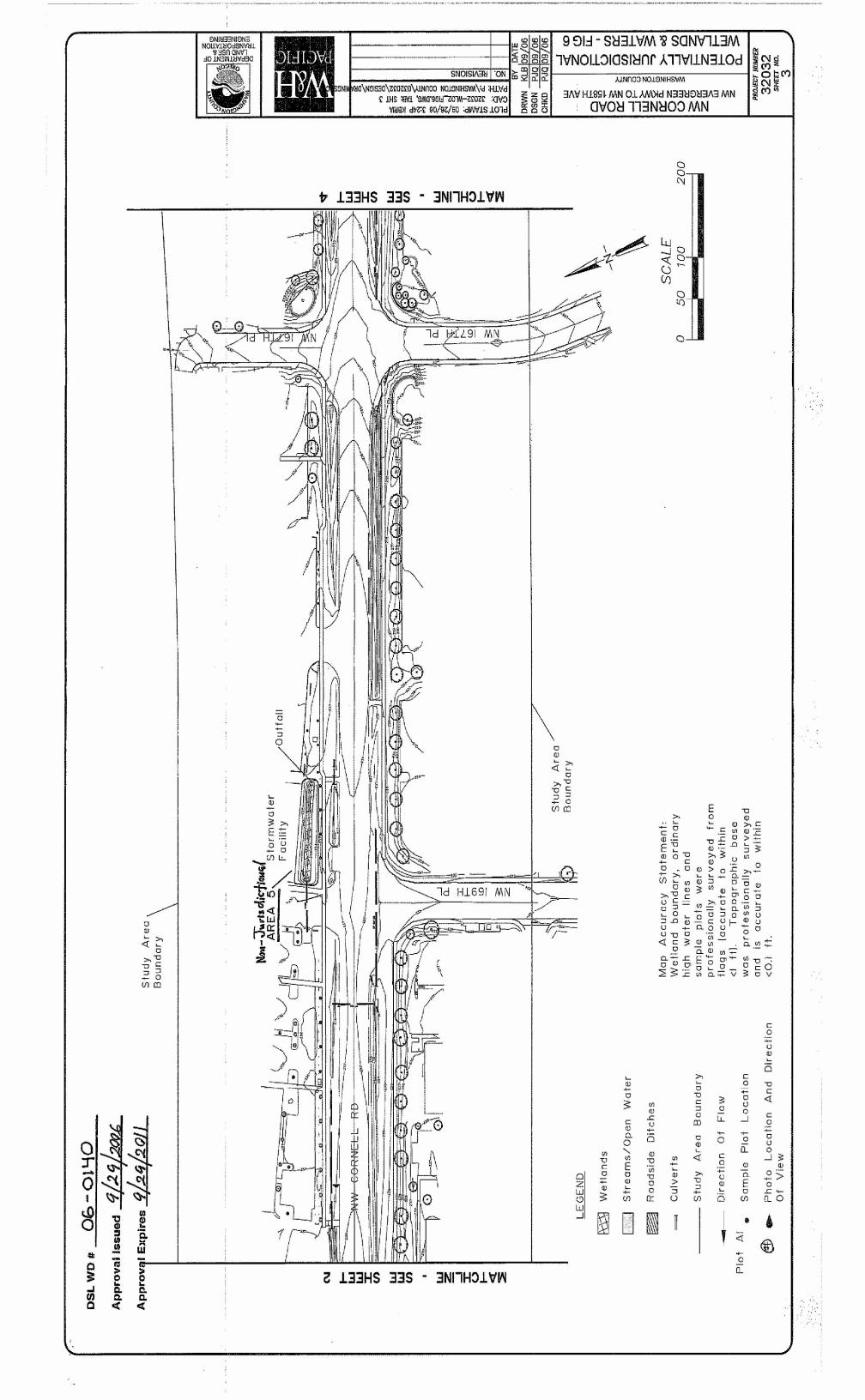
NW Cornell Road: NW Evergreen Parkway to NW 158th Avenue
Washington County
Washington County, Oregon

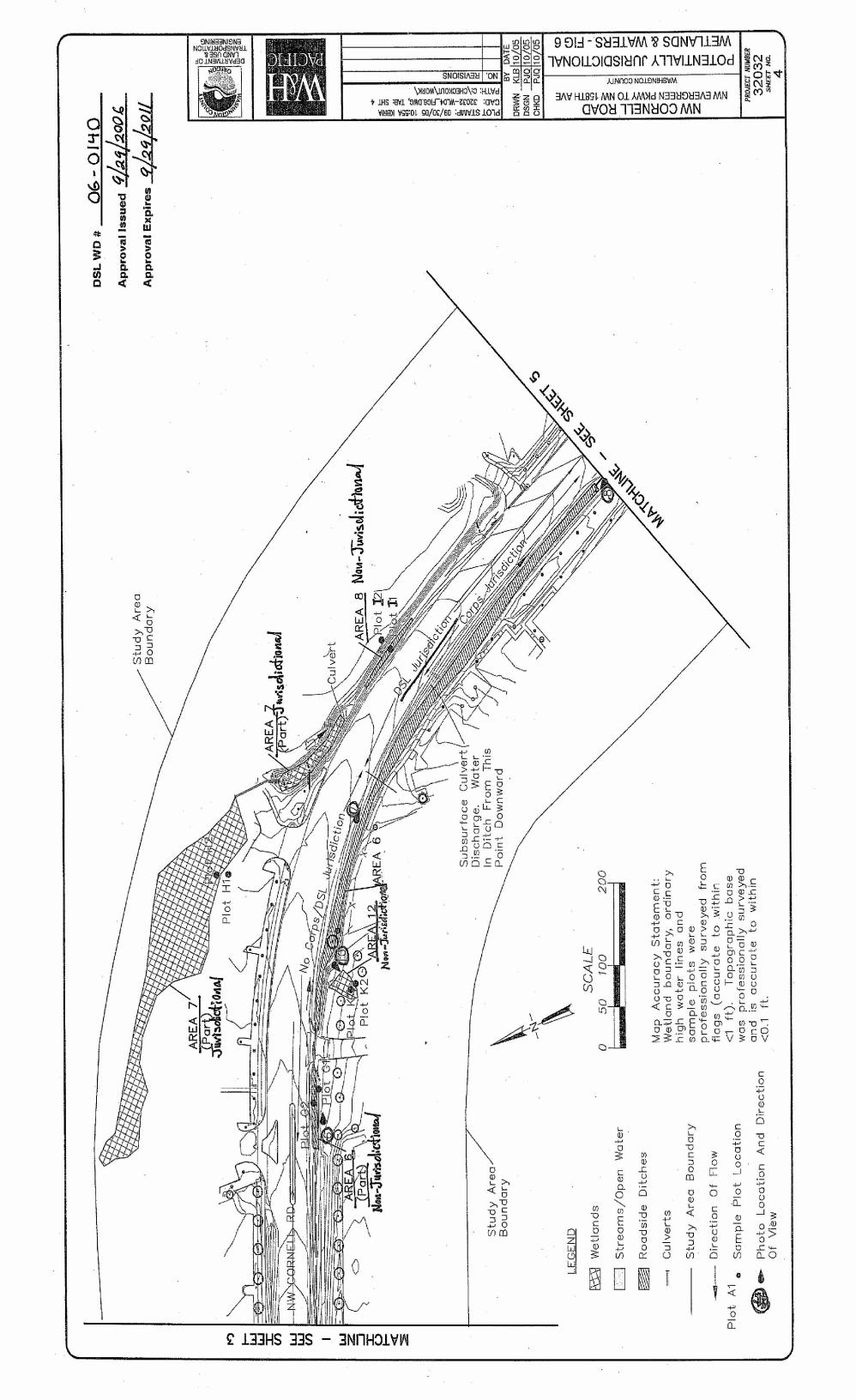
FIGURE

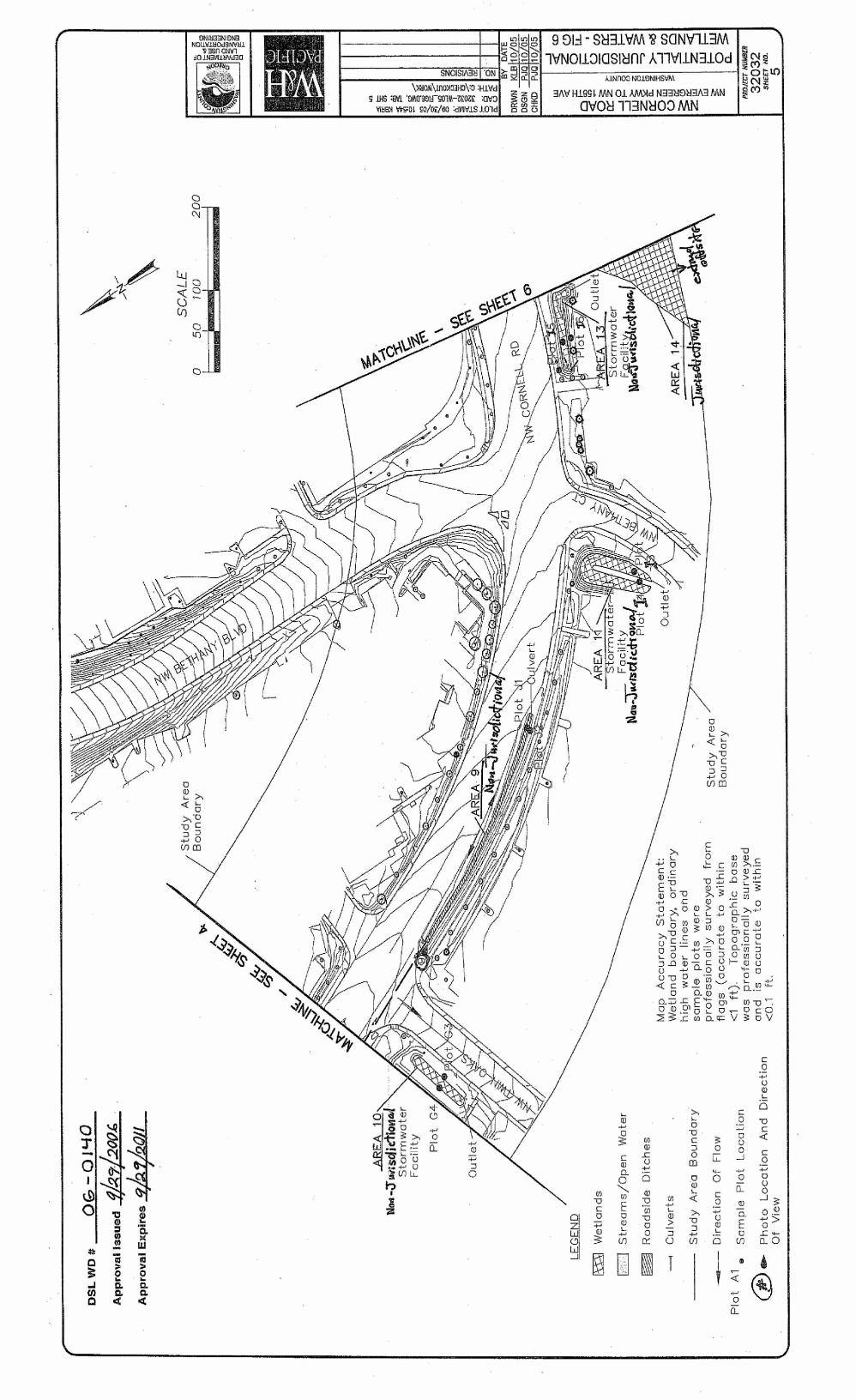
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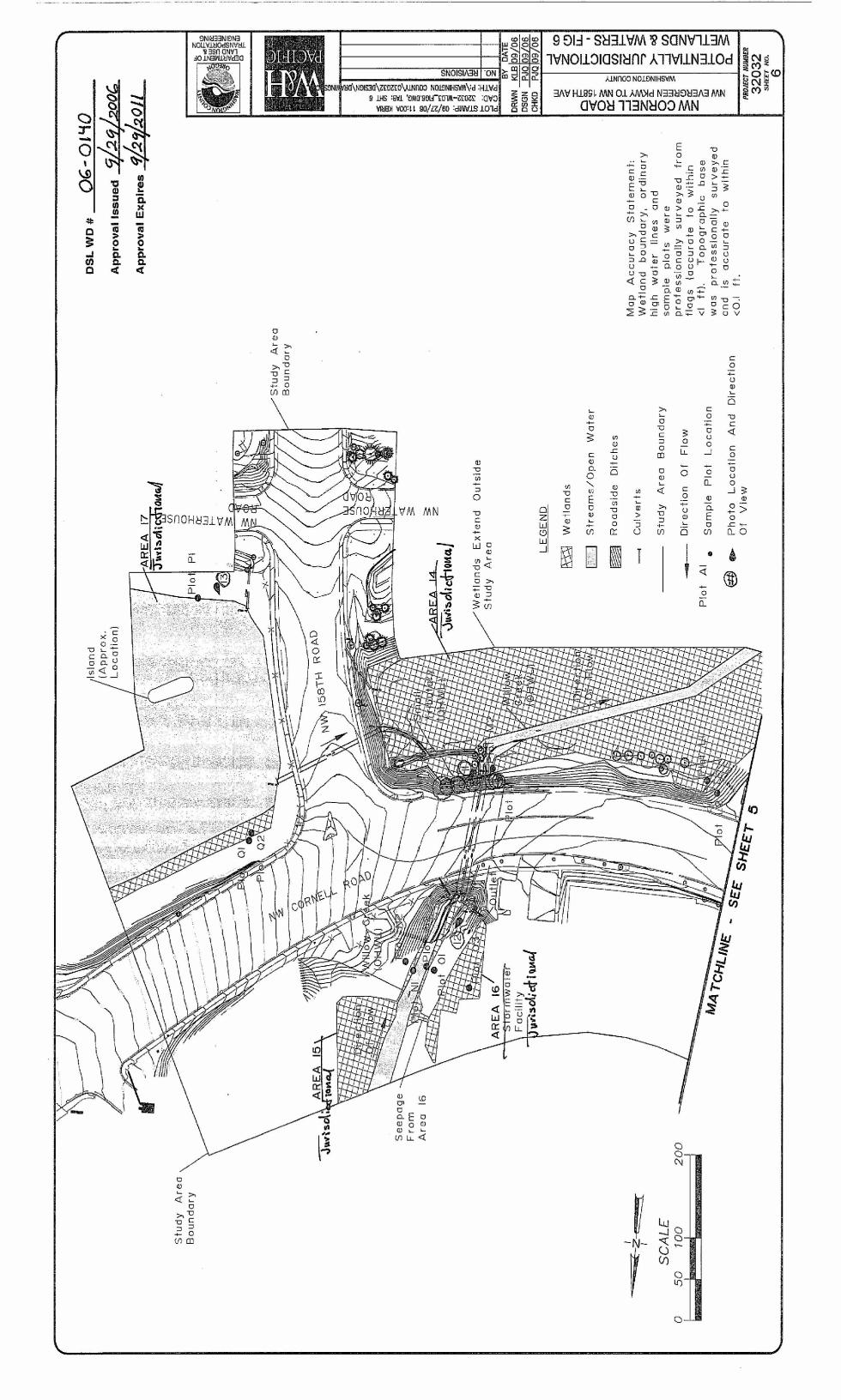














2020 SW 4th Avenue #300

March 5, 2009

Forrest Parsons

Portland, OR 97201

CH2M HILL

Department of State Lands

775 Summer Street NE, Suite 100 Salem, OR 97301-1279 (503) 986-5200 FAX (503) 378-4844 www.oregonstatelands.us.

State Land Board

Theodore R. Kulongoski Governor

> Kate Brown Secretary of State

Re:

Wetland Delineation Report for the Portland General Electric St. Mary's - Trojan Transmission Line Project from Elmonica substation to SW Springville Road in Bethany, Washington County; T 1N R 1W S 17. 19, 20, 29, 30, 31 & 32; T 1S R 1W S 5 & 6; Portions of many tax lots;

WD #09-0021;)Beaverton LWI wetlands W12e, W12a, WAI & WA3a

Ben Westlund State Treasurer

Dear Mr. Parsons:

The Department of State Lands has reviewed the wetland delineation report that you have prepared for Portland General Electric for the site referenced above. [Please note that the study area includes only a portion of the tax lots described above (please see the attached map)]. Based upon the information presented in the report, a site visit on 02/27/09, and additional information submitted upon request, we concur with the wetland and waterway boundaries as mapped in the revised Exhibit 5: Figures 1-12 of the report. Please replace all copies of the preliminary wetland map with this final Department-approved map.

Within the study area, 16 wetlands (totaling approximately 7.36 acres) and 5 waterways were identified. Natural wetlands W2, W3, W4, W5, W6, W9, W10 and W11 are subject to the permit requirements of the state Removal-Fill Law. Stormwater treatment facilities W7, W15 and W16 appear to have been built within existing wetlands and, therefore, are also subject to state regulation. Perennial streams, S5 and S6, and intermittent stream S7, are also subject to state regulation. The mapped features that are not subject to state regulation are the stormwater treatment facilities W1, W13, W14 and W17 per OAR 141-085-0515(7c), roadside ditches SI and S2 per OAR 141-085-0515(10), and the manmade wetland W18 per OAR 141-085-0515(6). A state permit is required for cumulative fill or annual excavation of 50 cubic yards or more in the wetlands or below the ordinary high water line (OHWL) of a waterway (or the 2 year recurrence interval flood elevation if OHWL cannot be determined).

This concurrence is for purposes of the state Removal-Fill Law only. Federal or local permit requirements may apply as well. The Army Corps of Engineers will review the report and make a determination of jurisdiction for purposes of the Clean Water Act at the time that a permit application is submitted. We recommend that you attach a copy of this concurrence letter to both copies of any subsequent joint permit application to speed application review.

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Please be advised that state law establishes a preference for avoidance of wetland impacts. Because measures to avoid and minimize wetland impacts may include reconfiguring parcel layout and size or development design, we recommend that you work with Department staff on appropriate site design before completing the city or county land use approval process.

This concurrence is based on information provided to the agency. The jurisdictional determination is valid for five years from the date of this letter, unless new information necessitates a revision. Circumstances under which the Department may change a determination and procedures for renewal of an expired determination are found in OAR 141-090-0045 (available on our web site or upon request). The applicant, landowner, or agent may submit a request for reconsideration of this determination in writing within 60 calendar days of the date of this letter.

Thank you for having the site evaluated. Please phone me at 503-986-5321 if you have any questions.

Sincerely,

Anna Buckley

Wetland Specialist

Approved by Janet C. Morlan, PWS
Wetlands Program Manager

Enclosures

Peggy O'Neill, CH2M HILL ec:

City of Beaverton Planning Department Washington County Planning Department

James McMillan, Corps of Engineers, Portland office

Carrie Landrum, DSL

Damon Reische, Clean Water Services

MAR 1 8 2009

19 V SP16 W7 0.18 Acres Wetland extends offsite to the east. Wetland extends W6 A²⁰ TUALATIN HILLS PARK AND 1N120BB10300 0.26 Acres offsite to D 23 the west. SP14 SP18 TUALATIN HILLS PARK AND 1N1200000600 City of Ba Community De VICINITY MAP NW West Union Rd LEGEND Sample Plot (SP) St. Mary's - Trojan Transmission Line Potentially Jurisdictional Myd homos Rockcreek Wetlands/Waters 26 80 **Existing Transmission** X Line Poles Photo Point Oak and Direction Study Area Cedar Mill Boundary Approval Expires SW Baseline Rd Cedar Hills Peviseo 216/09 EXHIBIT 5 - Figure 01 Notes: Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis. SURVEYED WETLAND FEATURES Wetland Delineation Report St. Mary's-Trojan Transmission Line in Washington County, Oregon Portland General Electric Airphoto, AEX, 2006 Feet CH2MHILL

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Approval Issued

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BETHANY MEADOWS LIH LTD PTNSH 1N120BC12000 TUALATIN HILLS PARK AND 1N120BC00200 Wetland extends offsite to the east. W9 SPAP 0.06 Acres SP20 36 **S5** 0.06 Acres CENTRAL BETHANY DEVELOPMENT CO 1N120CB08100 VICINITY MAP LEGEND

City of Beaver Community Develop

Sample Plot (SP)



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Approval Expires

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Approval Issued

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Potentially Jurisdictional Wetlands/Waters

- Photo Point and Direction
- St. Mary's Trojan Transmission Line



Study Area Boundary



EXHIBIT 5 - Figure 02 SURVEYED WETLAND FEATURES Wetland Delineation Report

CH2IVIHILL

St. Mary's-Trojan Transmission Line in Washington County, Oregon Portland General Electric

Notes:

Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis.

Airphoto, AEX, 2006

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Wetland extends to the east. Wetland extends to the west. 0.01 Acres W10 0.79 Acres 1N119D 4/1 TALKINGSTICK VICINITY MAP

Community Develop

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Approval Expires

Approval Issued

L WD# (9-602

LEGEND

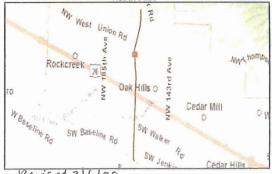
Sample Plot (SP)

Potentially Jurisdictional Wetlands/Waters

Photo Point and Direction St. Mary's - Trojan Transmission Line

Existing Transmission \times Line Poles

Study Area Boundary



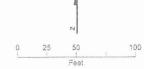
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EXHIBIT 5 - Figure 03 SURVEYED WETLAND FEATURES Wetland Delineation Report St. Mary's-Trojan Transmission Line in

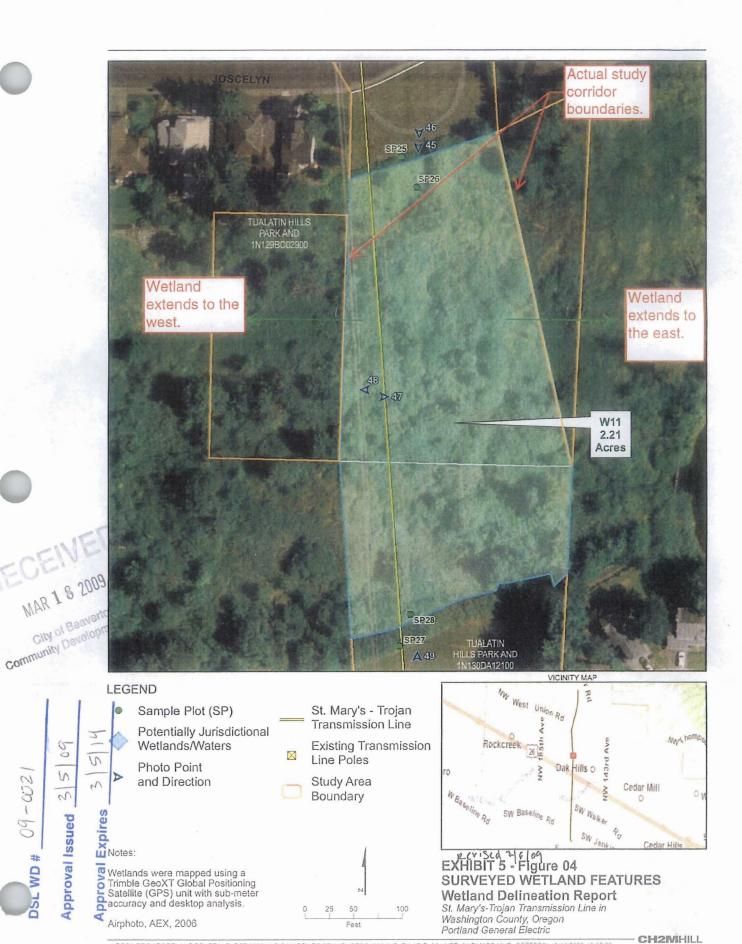
Washington County, Oregon Portland General Electric

Notes:

Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis.



Airphoto, AEX, 2006



DSL WD # 09-002)

3/1 W13 0.24 Acres W14 10 NO 0.5 Acres SIR CHARLES OURT - 396 LTD 1N130DD0 VICINITY MAP

MAR 1 8 2009 City of Beaverton Community Development

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LEGEND

Sample Plot (SP)

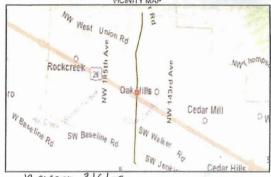
Petentially Jurisdictional Wetlands/Waters

Photo Point and Direction St. Mary's - Trojan Transmission Line

Existing Transmission Line Poles

Study Area Boundary

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CH2MHILL

5 - Figure 05 SURVEYED WETLAND FEATURES Wetland Delineation Report

St. Mary's-Trojan Transmission Line in Washington County, Oregon Portland General Electric

Notes:

Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis.

Airphoto, AEX, 2006

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Wetland extends to the SUNSET 26 west. BETHANY W15 GHNUT SITE 0.58 Acres THE PARTY W34 W3fl CORNELL MAR 1 8 2009 City of Beaverton Community Developme 2/5 VICINITY MAP LEGEND

Sample Plot (SP)

Potentially Jurisdictional Wetlands/Waters

Photo Point and Direction St. Mary's - Trojan Transmission Line

Existing Transmission Line Poles

Study Area Boundary

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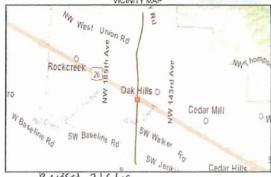


EXHIBIT 5 - Figure 06 SURVEYED WETLAND FEATURES Wetland Delineation Report

St. Mary's-Trojan Transmission Line in Washington County, Oregon Portland General Electric

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Approval Issued

Approval Expires

Notes:

Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis.

Airphoto, AEX, 2006

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W16 0.14 Acres Wetland extends to the east. 1.22 Acres PACIFIC NW PROPERTIES 1N131AD02500 Wetland extends to the west. 12 10 11 > VA TUALATIN HILLS PARK AND 1N131AD00102 VICINITY MAP

MAR 1 8 2009

City of Beavard

Community Developm

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Approval Issued

09-002

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Expires

LEGEND

- Sample Plot (SP)
- Potentially Jurisdictional Wetlands/Waters
- Photo Point and Direction
- St. Mary's Trojan Transmission Line
 - Existing Transmission Line Poles
- Study Area
 Boundary

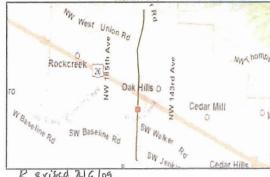


EXHIBIT 5 - Figure 08 SURVEYED WETLAND FEATURES Wetland Delineation Report

CH2IVIHILL

St. Mary's-Trojan Transmission Line in Washington County, Oregon Portland General Electric

Notes:

Wetlands were mapped using a Trimble GeoXT Global Positioning Satellite (GPS) unit with sub-meter accuracy and desktop analysis.

Airphoto, AEX, 2006

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PS) unit with sub-meter
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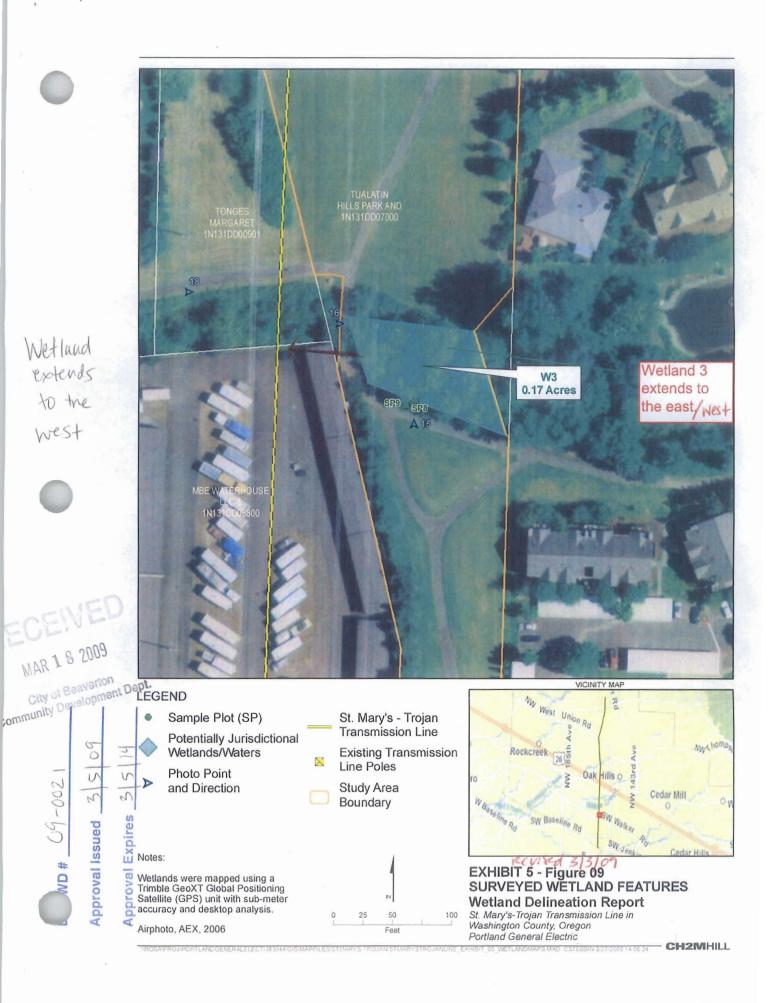
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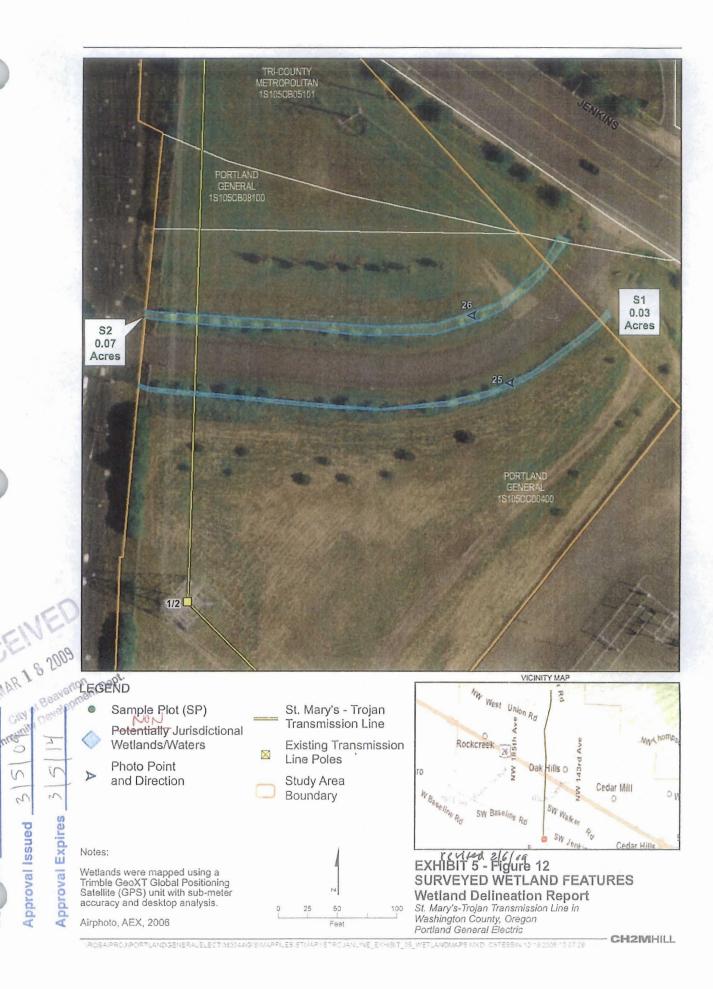
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November 2, 2010

Bond Project Manager

Beaverton, OR 97005

5500 SW Arctic Drive, Suite 2

Patty Freeman

Department of State Lands

775 Summer Street NE, Suite 100 Salem, OR 97301-1279 (503) 986-5200 FAX (503) 378-4844 www.oregonstatelands.us.

Theodore R. Kulongoski Governor

> Kate Brown Secretary of State

> > Ted Wheeler State Treasurer

State Land Board

Jim Sandlin MacKay and Sposito, Inc. 29020 SW Town Center Loop E, Suite 106 Wilsonville, OR 97070

Tualatin Hills Park and Recreation District

Re: Wetland Delineation Report for 5 Segments of the Waterhouse Trail Project Corridor, Washington County; T1S, R1W, Sec. 05, Portions of Multiple Tax Lots: T1N, R1W, Sec. 32, Portions of Multiple Tax Lots; Sec. 29, Portions of Multiple Tax Lots; Sec. 19, Portions of Multiple Tax Lots; WD # 10-0240; City of Beaverton Local Wetlands Inventory, Wetlands W12a and 12b.

Dear Ms. Freeman and Mr. Sandlin:

The Department of State Lands has reviewed the wetland delineation report prepared by Mason Bruce & Girard, Inc. for the site referenced above. Based upon the information presented in the report and additional information submitted upon request, we concur with the wetland and waterway boundaries as mapped in Figures 4a through 4l of the report. Within the study area, 8 wetlands (totaling approximately 7.23 acres) were identified. In addition, 7 ditches and segments of three creeks (including Bronson, Willow, and an unnamed tributary to Rock Creek) were also identified. The 7 ditches (labeled Waters 1, 2, 3, 4, 5, 7, and 8) are exempt per OAR 141-085-0515 (8) & (10) and are not subject to the permit requirements of the state Removal-Fill Law. However, the remaining wetlands and creeks are all subject to the state law. Under current regulations, a state permit is required for cumulative fill or annual excavation of 50 cubic yards or more in wetlands or below the ordinary high water line (OHWL) of a waterway (or the 2 year recurrence interval flood elevation if OHWL cannot be determined).

This concurrence is for purposes of the state Removal-Fill Law only. Federal or local permit requirements may apply as well. The Army Corps of Engineers will review the report and make a determination of jurisdiction for purposes of the Clean Water Act at the time that a permit application is submitted. We recommend that you attach a copy of this concurrence letter to both copies of any subsequent joint permit application to speed application review.

Please be advised that state law establishes a preference for avoidance of wetland impacts. Because measures to avoid and minimize wetland impacts may include reconfiguring parcel layout and size or development design, we recommend that you work with Department staff on appropriate site design before completing the city or county land use approval process.

This concurrence is based on information provided to the agency. The jurisdictional determination is valid for five years from the date of this letter, unless new information necessitates a revision. Circumstances under which the Department may change a determination are found in OAR 141-090-0045 (available on our web site or upon request). In addition, laws enacted by the legislature and/or rules adopted by the Department may result in a change in jurisdiction; individuals and applicants are subject to the regulations that are in effect at the time of the removal-fill activity or complete permit application. The applicant, landowner, or agent may submit a request for reconsideration of this determination in writing within six months of the date of this letter.

Thank you for having the site evaluated. Please phone me at (503) 986-5232 if you have any questions.

Sincerely,

Peter Ryan, PWS Wetland Specialist Approved by

Janet C. Morlan, PWS

Wetlands Program Manager

Enclosures

ec: Kristen Currens, Mason Bruce & Girard, Inc.

Washington County Planning Department

City of Beaverton Planning Department (Maps attached to update LWI)

Brian Villalon, Corps of Engineers

Charles Redon, DSL

Damon Reische, Clean Water Services



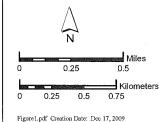
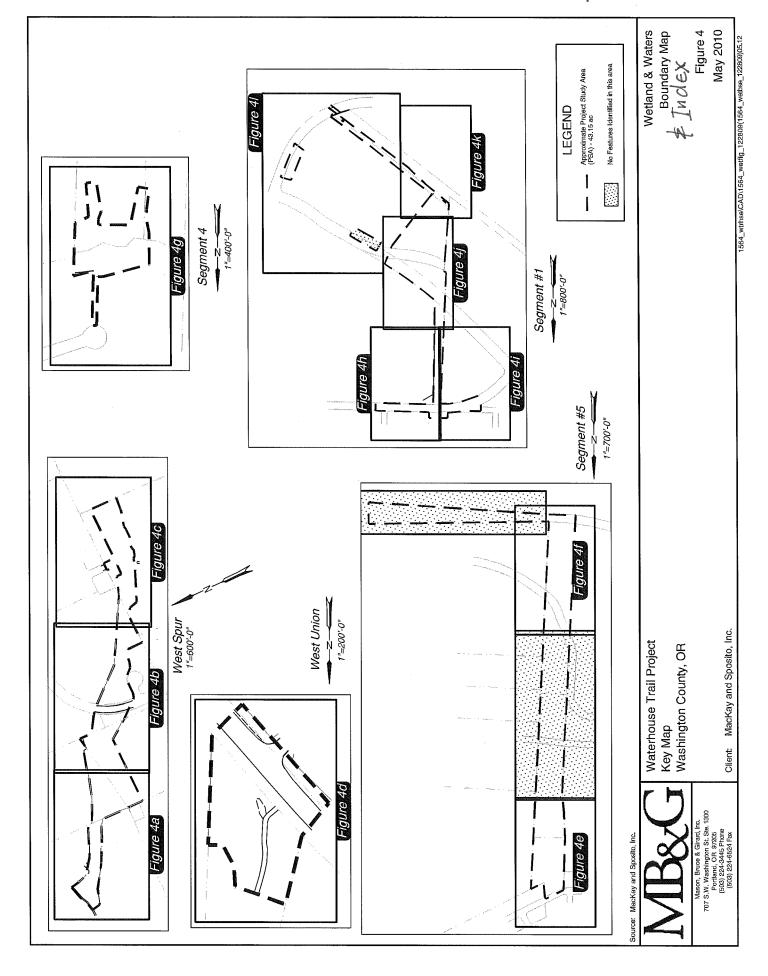


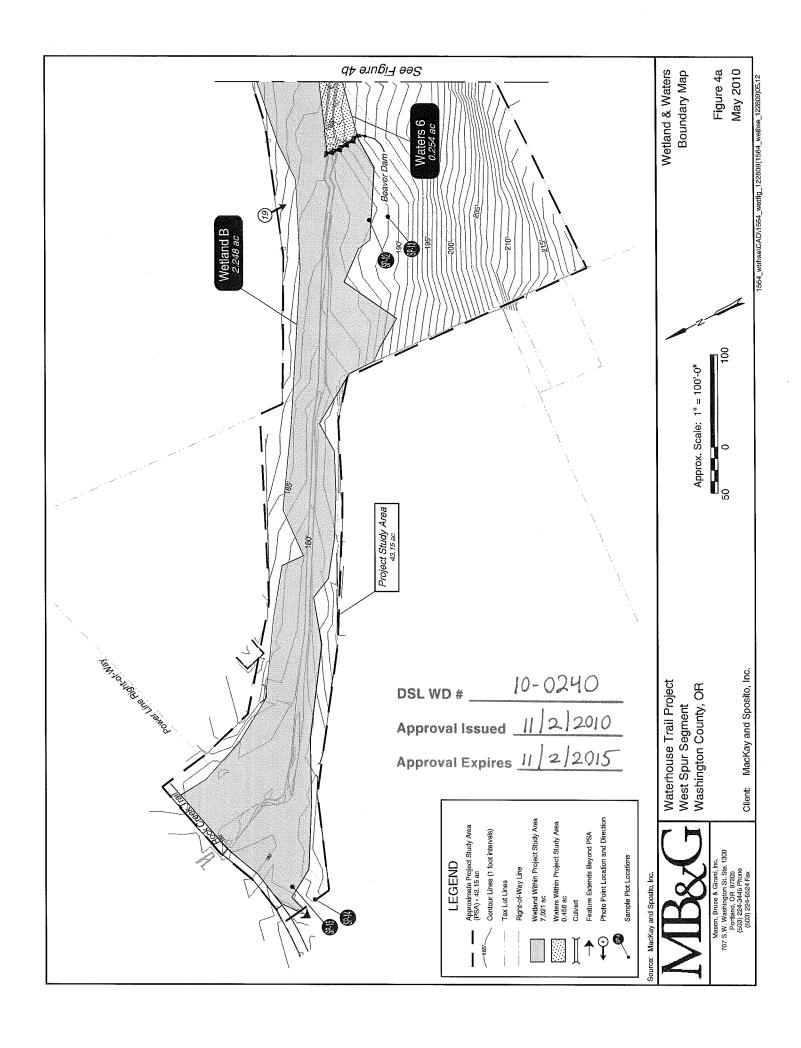
Figure 1.

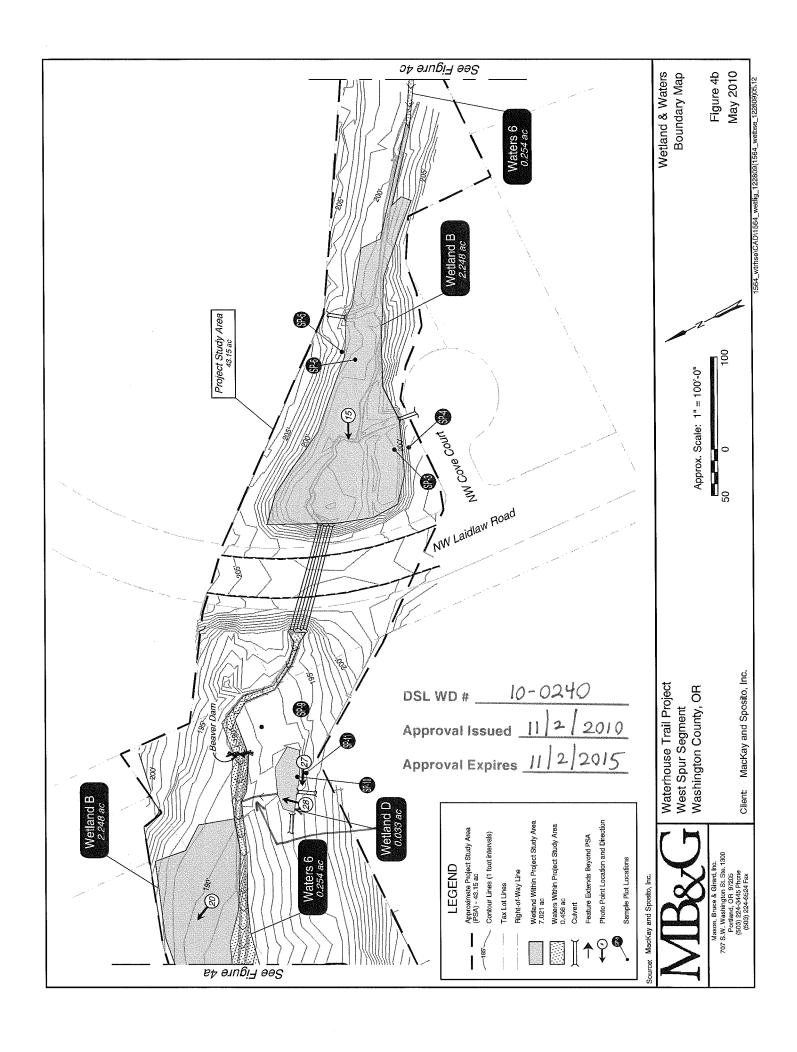
Project Area and Location Map Waterhouse Trail Project Washington County, Oregon

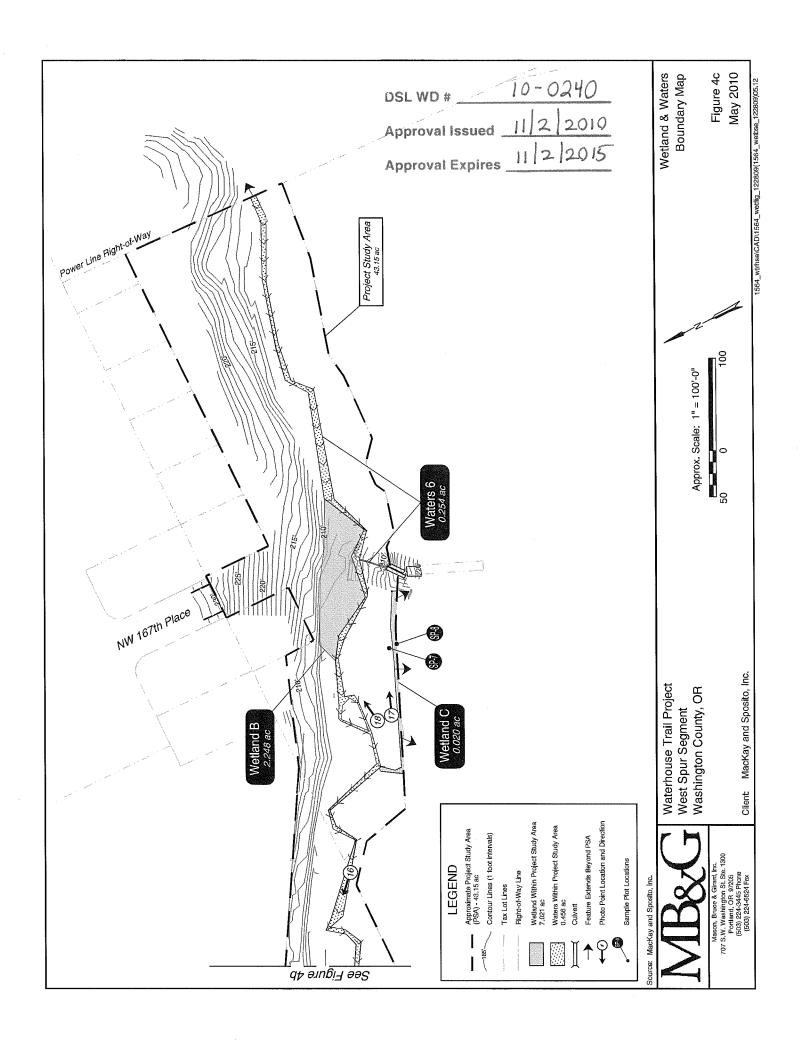


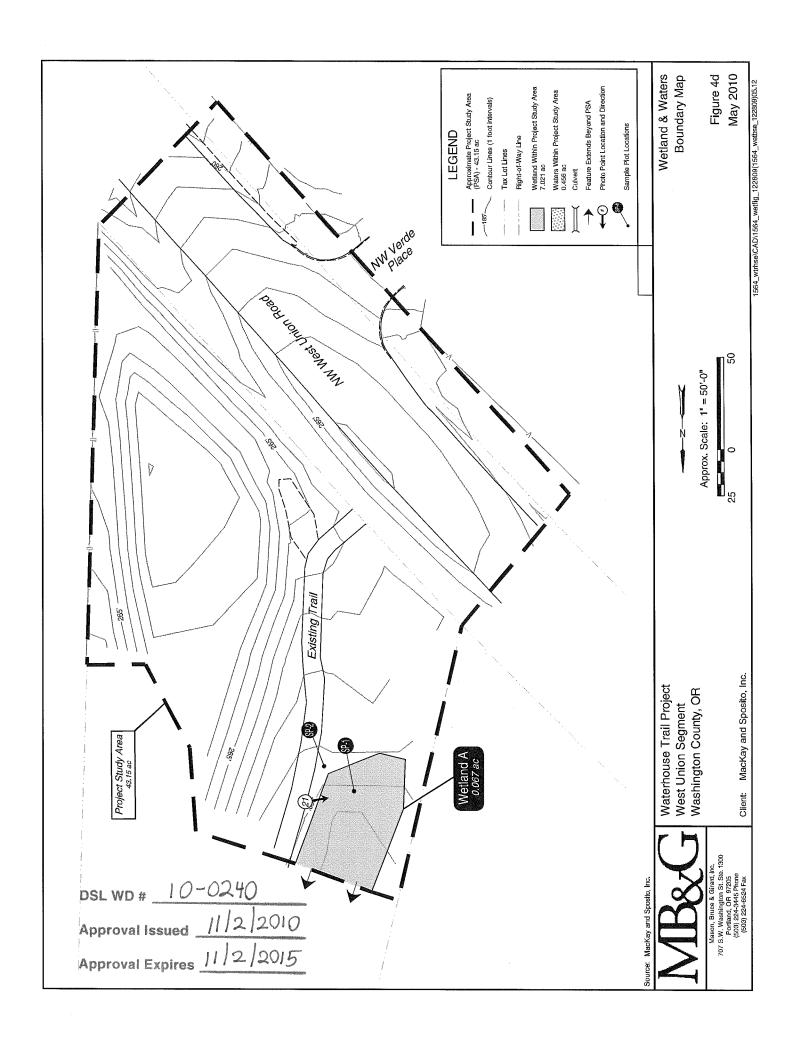
Data Source: TOPO! USGS 7.5 min., 24K Digital Topographic Data, Oregon. This product is for information purposes only and may not be suitable for legal, engineering or surveying purposes. This information or data is provided with the undorstanding that conclusions drawn from such information are the responsibility of the user.

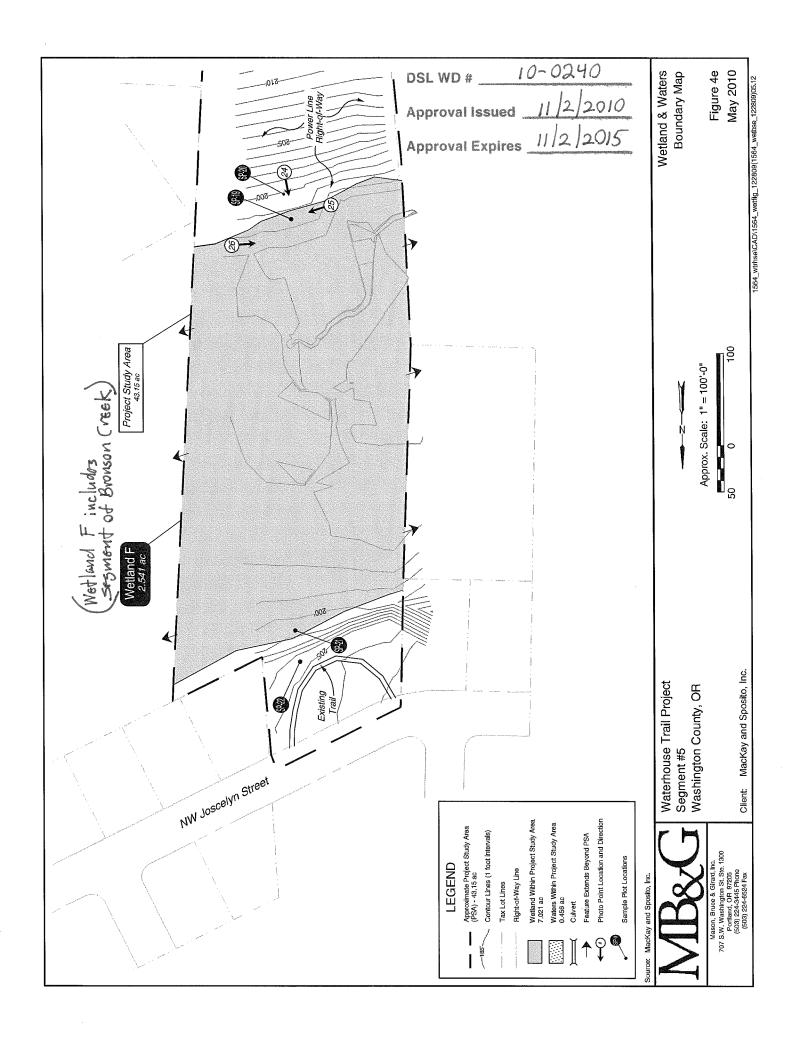


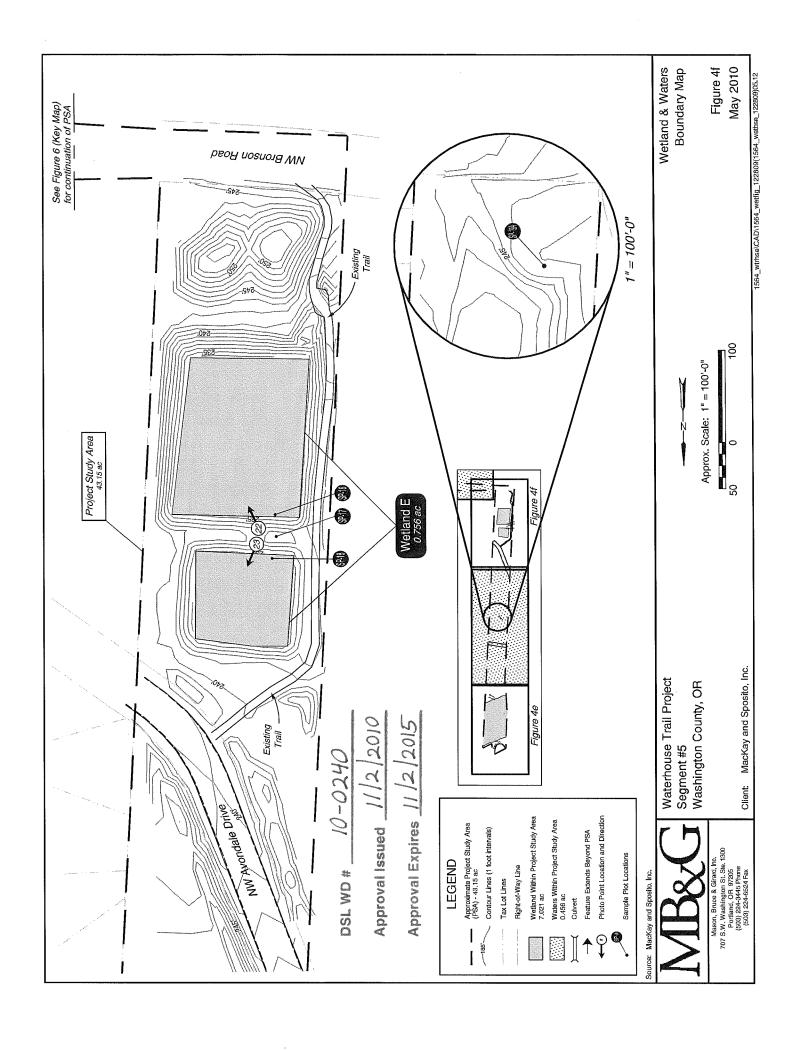


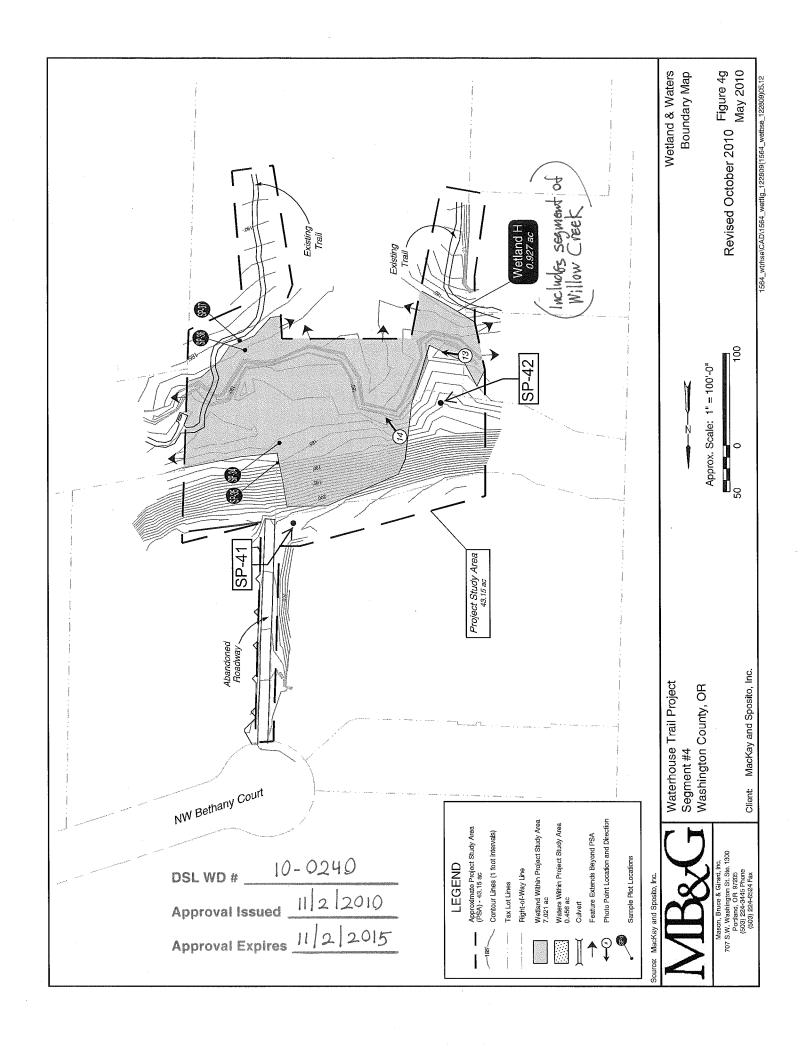


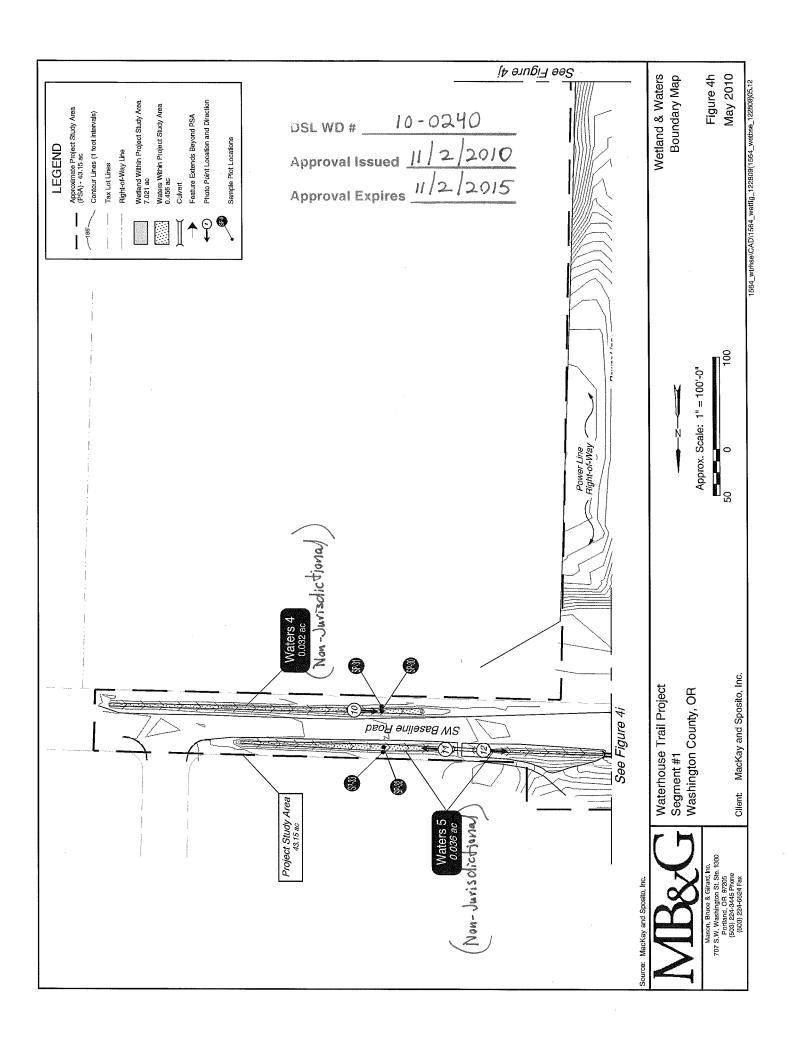


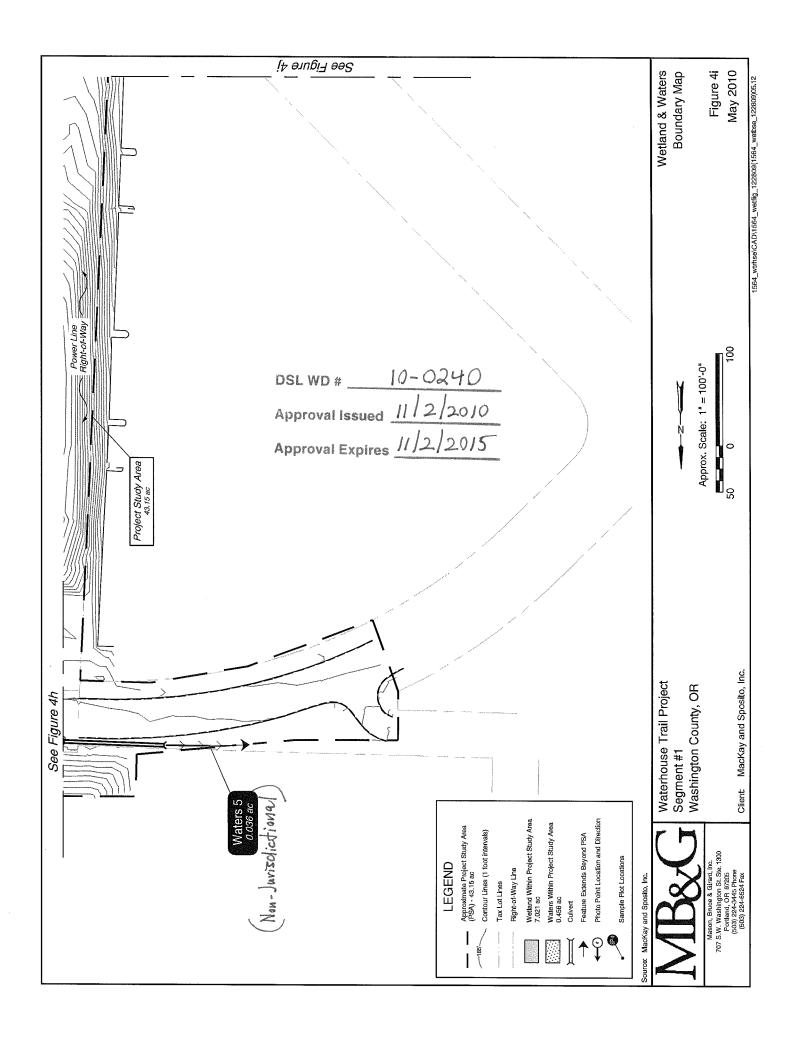


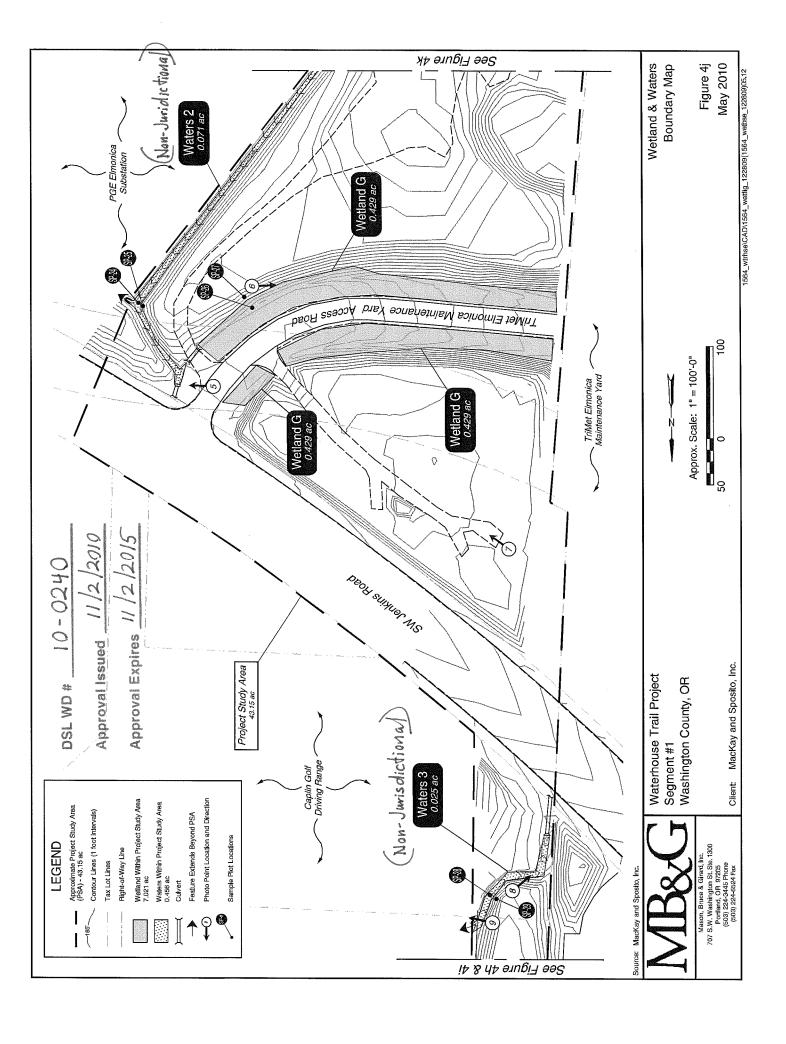


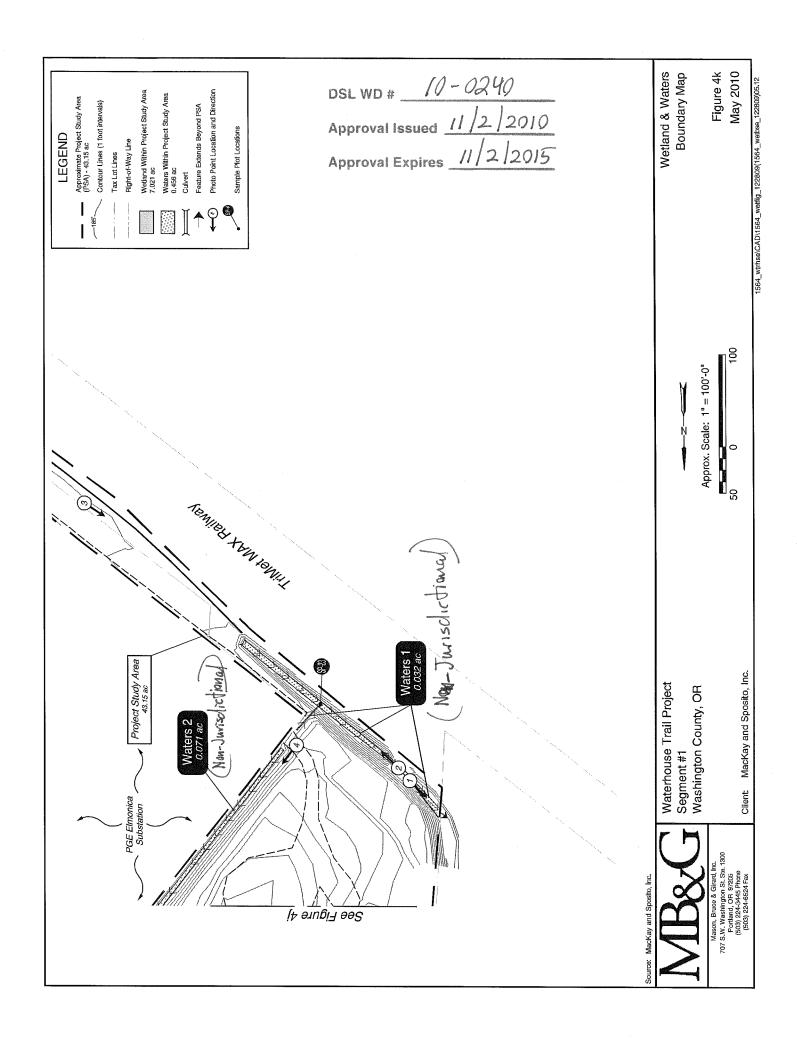


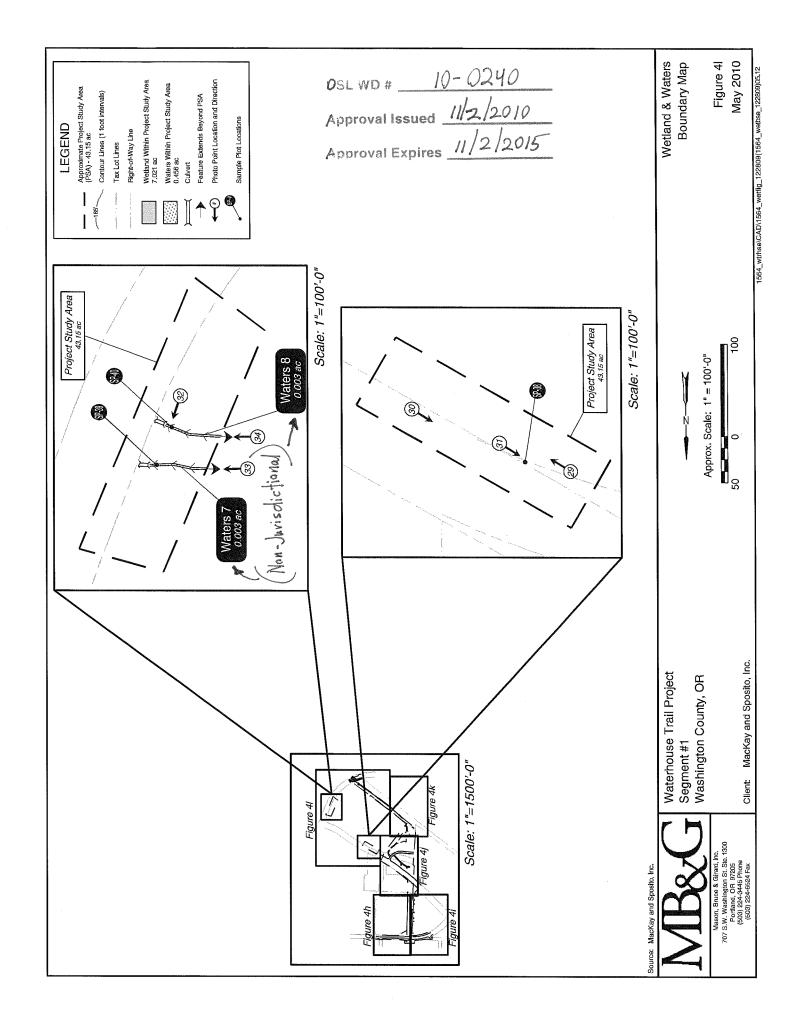














Mason, Bruce & Girard, Inc.
707 S.W. Washington Street, Suite 1300
Portland, Oregon 97205-3530
Bus: (503) 224-3445
Fax: (503) 224-6524 Web: www.masonbruce.com

TRANSMITTAL

Date:	June 17, 2010	
То:	Janet Morlan	
	Oregon Department of State Lands	
	775 Summer Street NE, Suite 100	
	Salem, OR 97301-1279	
From:	Kristen Currens	
Subject:	Request for concurrence	
Item:	Waterhouse Trail Project	
Remarks:	Janet, On behalf of MacKay & Sposito, Inc. and the Tualatin Hills Parks and Recreation District, we request that you review the enclosed wetland and waters delineation report for the above-referenced project. The report submittal fee of \$363 has been submitted separately to the appropriate address. Thank you,	
As you requested For your approval For your review For your information Return requested		

